

MAYOR  
ANTHONY S. CANDELORA

DEPUTY MAYOR  
JOANNE S. WENTWORTH

TOWN MANAGER  
MICHAEL T. PAULHUS



COUNCIL MEMBERS

ROSE MARIE ANGELONI  
VINCENT P. CAPRIO  
MARIE E. DIAMOND  
ANDREW ESPOSITO III  
JOSEPH E. FAUGHNAN  
DONALD J. FUCCI, II  
ALFRED D. ROSE

# TOWN OF NORTH BRANFORD

TOWN HALL 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471-1290  
TOWN MANAGER (203) 484-6000 FAX (203) 484-6025

Minutes  
Hazardous Waste/Recycling Committee  
Thursday, June 12, 2014  
Town Manager's Conference Room

Members Present: Mary Bigelow, Liz Boissard, Donna Cordone, Deb Ferraro, Tom Scelfo, Art Feldman, Hank Petroskey and Michael Martin

Members Absent: Deb Anderson

Guests: Purchasing Assistant Michelle Knockwood, Rachael Sokoloff - student NBHS

1. Call to order: The meeting was call to order at 7:35 p.m. by Mary Bigelow.
2. Pledge of Allegiance: The committee faced the flag and recited the Pledge of Allegiance.
3. Approval of Minutes of May 8, 2014 – Hank Petroskey made a motion to approve the minutes and seconded by Art Feldman with the attached change from Mike Martin. All were in favor with one abstention - Deb Ferraro.
4. Correspondences:
  - Resource Recycling Magazines (2)
5. Report from Purchasing Assistant – Michelle informed the committee that there have been 2 meetings to date about updating the town's website. It probably won't be completed until the Fall. Each committee may be able to update their own website, but that has not been decided yet. Some of the committee members asked why the minutes haven't been posted in over 2 ½ years. There are also some errors on the website that need to be corrected. Mike suggested, if at all possible, that he be able to come and do this himself and not have to burden town employees. One error is that it states we are collecting white paper at Public Works and we no longer do that. At this point they would prefer that nothing else get posted on the website until everything can be corrected or updated.  
Michelle also said she was contacted by Take 2, Inc. about being the collection company for EWaste. It was decided to wait until next year and discuss if they wanted to stay with Metech or switch to Take 2.  
The committee wanted to know if it was possible to have a meeting with Mike Paulhus, Town Manager and Gina Cox about all of these issues.  
Mary wanted to know how many extra containers John's Refuse has sold to residents. I informed her I wouldn't have that information as they pay John's direct.



Hazardous Waste/Recycling Committee

6. Sub-Committee:

*School Liaison* – Hank Petroskey – Liz & Hank attended the Eco Fair at the High School. Approximately 40 people stopped at their table. They showed a video, had magnets, textile sheets, etc. for handouts. Many of the teachers seemed interested.

*Public Relations & Video Presentations: Art Feldman & Michael Martin* – Mike has been doing website editing. He handed out a copy of what he would like the website page to look like (see attached). Art edited Mike's work, which he wasn't supposed to. This will be set up to go onto the website in the near future. Mike would like to be the person to maintain this committee's website page. Mike could come to the town hall and post any new information onto the website. Alkaline batteries can be brought to E-Waste collection events for residents to dispose of them.

*Answering machine* – Deb Anderson – No report.

*Container(s)* – Deb Ferraro – No report.

*Publicity & Articles* – Donna Cordone – Articles have been put into the Totoket Times & The Sound – Haz Waste Central is open for the season. Textile information was reported in an article and advertised the next E-Waste Collection which is July 12<sup>th</sup>. The Potato Festival in Aug. will have "Keep America Beautiful" signage to let people know there are (3) bins to put food, recycling and trash in.

*Report to Town Council* – Appointments are on the agenda for the upcoming meeting.

7. Other Business:

*July 12<sup>th</sup> E-Waste event* – Donna, her nephew Justin Kastenhuber, Art, Hank & Liz have volunteered to help this day.

8. Miscellaneous:

Mary reported residents having a problem getting rid of fire extinguishers. Michelle will ask Fire Chief Bill Seward about this.

9. Citizen's Statement - None

10. Adjournment: Hank made a motion to adjourn the meeting at 8:45 pm; seconded by Tom, all were in favor.

*Michelle Knockwood*

Michelle Knockwood  
Temporary Clerk

## Correction to minutes of May 2014

### Hazardous Waste & Recycling committee – Mike Martin

Mike distributed hard copies showing the current content of our web page, noting that almost all of it is out of date. In the past, changes have been submitted in small segments so that town staff could deal with them more easily and in a timely fashion. However, major restructuring is now needed, and he felt that it best be done by completely redoing our site, having the committee approve the changes, and then submitting it. The existing site will be completely replaced by the new version; this should place much less of a burden on the already overtaxed town staff.

There was discussion about what the pages should look like; constraints of our current web capabilities were discussed (content will be all text, with appropriate links). Mike will work up drafts and email them to committee members in advance of one of our next meetings. There was discussion about how we might be better able to make changes without having to utilize town staff. Mike noted that Debbie is able to make changes to the Telephone Hotline, Donna submits press releases to newspapers, and Art has signs and posters made, all directly and with only committee approval. Other members believed that other town departments are able to make changes to their section of the website on their own. We may need to approach Mike Paulus to stress that we need to make frequent changes and have them done in a timely manner. Ideally, we'd like either permission to work on the site on our own, or develop a plan that would guarantee that changes are made on schedule.