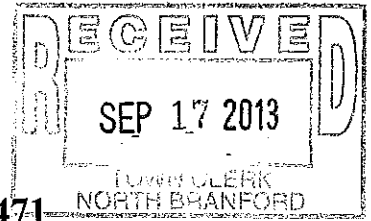


**TOWN OF NORTH BRANFORD  
BOARD OF FIRE COMMISSIONERS  
NORTH BRANFORD, CONNECTICUT 06471**



TO: Lisa Valenti, Town Clerk  
FROM: Diane B. Whalen, Board Clerk  
DATE: September 16, 2013

At the Regular Meeting of the Board of Fire Commissioners (BOFC) held on September 12, 2013, the following motions were made, seconded and approved:

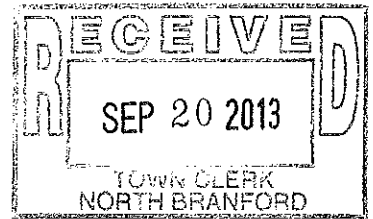
That the BOFC approve the Minutes of the Regular Meeting of June 6, 2013 (made by Commissioner DellaCamera/seconded by Commissioner Prunier, three in favor and two abstentions by Commissioners Ash and Gallicchio as they were absent).

That the BOFC elect Commissioner Prunier as the Vice-Chairman (made by Commissioner Gallicchio/seconded by Commissioner Ash, four in favor and one abstention by Commissioner Prunier).

That the BOFC adjourn at 9:00 p.m. (made by Commissioner DellaCamera/seconded by Commissioner Ash, all in favor).

*Diane B Whalen*

# Town of North Branford Board of Fire Commissioners



## MINUTES

**REGULAR MEETING, COMPANY #2**

**SEPTEMBER 12, 2013**

**CALL TO ORDER:** Chairman Civitello called the meeting to order at 7:32 p.m. with the pledge of allegiance to the flag.

**ROLL CALL:** Chairman Joseph Civitello and Commissioners Kenneth Ash, Anthony DellaCamera, Anthony Gallicchio and Ed Prunier.

**OTHERS:** Officers: Fire Chief William Seward, III, Deputy Chief Anthony P. Esposito, Jr., Deputy Fire Marshal John O'Brien, and Captains Ken Neubig, Gene Stabile and Gary Steck.

**PUBLIC HEARINGS AND COMMENTS:** Company #1 noted that they will be holding their fundraiser on October 6<sup>th</sup> and 7<sup>th</sup> on Rt. 80 near Tilcon at Rt. 22 due to the road construction by their firehouse.

**READING OF PREVIOUS MINUTES:** Commissioner DellaCamera made a motion, seconded by Commissioner Prunier, that the BOFC approve the Minutes of the June 6, 2013 Regular Meeting as presented. On roll call vote, three in favor and two abstentions by Commissioners Ash and Gallicchio due to their absence.

**NOTICES AND COMMUNICATIONS:** An invitation from the New Haven County Fire Commissioners' Association was received regarding the next meeting to be held on September 17th. The Board received a copy of an email thanking all who responded to a call for Justin Brown's grandmother at Evergreen Woods. He is a deputy commissioner in the Boston Fire Department and appreciated the response and assistance.

**DEPARTMENTAL OFFICERS' REPORTS:** The Fire Marshal's Reports for June, July, and August were previously sent to the Board. Reports were received and distributed from Deputy Chief Esposito, Deputy Chief/Training Officer Robert Colangelo and Assistant Chief Training Officer Mark Amatrudo. The alarm data and Ambulance Activity Reports were also distributed for July.

**COMMISSION COMMITTEE REPORTS:** Communications: Chief Seward informed the Board that the police were dispatched to Evergreen Woods to locate an elderly woman. The fire department was not dispatched to assist in locating this missing person. Chief Seward reminded the Board that there is a protocol for dispatch to follow for missing persons and he felt that this was unacceptable. The Board will review the incident.

**REPORT FROM CHIEF:** Chief Seward's memorandum to the Board regarding his report dated September 12, 2013 was distributed and is attached to the Minutes and made a part hereof. He noted that the bid for paramedic coverage was awarded to Vintech. He discussed the remounted Ambulance 4 that was inspected and then driven back to town. The Chief was pleased with the vehicle and it is now registered with DMV. He gave a status update on the new rescue vehicle and noted that it may be delivered in mid-December. The Chief gave an update on the Rt. 80 construction project near Company #1. Significant changes were made to the grading at the firehouse. The aerial truck is being housed at Company #2 while the construction is ongoing. There was a discussion on the training process for operating the aerial truck. Some members felt that if they could pass the certification without taking the total amount of required hours of training, that they should have been allowed to be certified. The Board agreed. Chief Seward noted that the bridge on Rt. 80 near the Sports Plex will be repaired and he is involved in the discussion as to whether it should be closed or made into one lane with a traffic light. He informed the Board that the fire apparatus is insured for book value and not replacement value. It would cost approximately \$15000.00 more to insure for replacement

value. He was told by the Risk Manager that there was no money available to increase the insurance. Captain Neubig asked that Chief Seward check on the insurance for the fire houses.

**UNFINISHED BUSINESS:** The Chief would like to discuss fire rescue billing and charging for the fire marshal's plan reviews at the October Board meeting. The Chief informed the Board of the results of the hose testing in which approximately \$7000.00 was spent for replacement hose. With regards to ladder testing, one ladder failed because of a damaged rung.

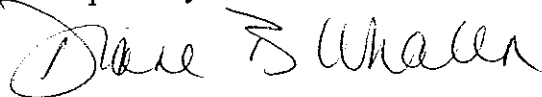
**NEW BUSINESS:** Election of a Vice-Chairman was required because Angelo Tosi has been replaced as a Commissioner. Commissioner Gallicchio made a motion to nominate Commissioner Prunier as Vice-Chairman and Commissioner Ash seconded the nomination. The nominations were closed by Commissioner DellaCamera and seconded by Commissioner Gallicchio. On roll call vote, there were four in favor and one abstention by Commissioner Prunier. The Commission Committees were then discussed and Commissioner Ash will replace former member Tosi on the committees except that the Pension Committee will now be composed of Commissioners Gallicchio and Prunier. The Ambulance Committee will be composed of Chairman Civitello and Commissioner Ash. A letter will be forwarded to the Town Manager informing him that Commissioner Gallicchio replaces Angelo Tosi on the Town's Pension Board. Chief Seward noted that he will be contacting the State Traffic Commission to determine if the area in front of the firehouses can be considered "work zones" when the apparatus are being moved in or out of the station. Fines can then be increased for violations relating to the work zone areas.

**PUBLIC HEARINGS AND COMMENTS:** None.

**WELFARE OF THE COMMISSION:** The October meeting may be changed to the following week, possibly October 9<sup>th</sup>, as the Chief will not be able to attend the regular meeting. The 75<sup>th</sup> Anniversary dinner for Company #1 is scheduled for October 26th. Chief Seward informed the Board that Captain Steck will be moving to Georgia for a new job as a paramedic. Jim Asmus will be the acting Captain of Company #4.

**ADJOURNMENT:** A motion was made by Commissioner DellaCamera and seconded by Commissioner Ash to adjourn the meeting at 9:00 p.m. On roll call vote, all in favor.

Respectfully submitted,



Diane B. Whalen  
Board Clerk



**TOWN OF NORTH BRANFORD FIRE DEPARTMENT  
MONTHLY REPORT TO THE BOARD OF FIRE COMMISSIONERS  
SEPTEMBER 2013**

**TO:** Joseph Civitello  
Chairperson, Honorable Board of Fire Commissioners

**FROM:** Chief William Seward, III

**DATE:** September 12, 2013

**APPARATUS CONSTRUCTION STATUS**

The Chief along with DC of Training Robert Colangelo, Capt. Gary Steck and Bryan Augur of DPW traveled to Jefferson, NC on 9/26-27 to perform the final inspection and acceptance on the remounted Medic 4. Also, the former chassis was inspected and prepared for road worthiness and was driven back to town for use by DPW. Prior to placing the unit into service radios must be installed, CT DPH-OEMS must inspect the unit and CT DMV shall perform their inspection all before the ambulance can be registered.

**ROUTE 80 CONSTRUCTION PROJECT**

The Chief continues to communicate with State DOT and Guerrera Construction staff regarding the RT 80 project. Most recently the east side of Station 1 apron was deconstructed and the state has modified the pitch on the firehouse frontage. Over the next few weeks construction on RT 80 will continue with lane reductions and a barrier installed as the height of the roadway is reduced.

**OEMS 2013 RATE APPLICATION**

The Chief is working with town staff and the ambulance billing service to complete the CT DPH OEMS 2013 Ambulance Rate Application Package.

**OTHER BUSINESS/INFORMATION**

- The Chief attended the New Haven Area Special Hazards Team Board of Director meeting
- The Chief attended a meeting with representatives from Bozzuto's in Cheshire along with Meriden, Wallingford and Cheshire FD's focused on hazmat planning and response to their Cheshire and North Haven plants.
- The Chief met with the Administrator of Evergreen Woods concerning the response to a lost resident.
- The Chief had repairs to the laptop on Medic 4 made due to hard drive failure.
- The Chief attended the Baked Potato & Corn Festival, supervising fire and EMS operations.
- The SCBA compressor at Co. 2 was serviced with quarterly air quality check performed as required.
- The Chief met with representatives from East Haven FD regarding the recent airplane incident.
- The Chief communicated with our Fire Marshal's Office concerning the status of safety inspections in the town schools.
- The Chief monitored annual hose and ladder testing in District 2.
- The Chief advised the Chairperson of the Board of Fire Commissioners of a number of issues with the NBFD being dispatched to fire and EMS incidents by the police department in a timely manner as well as the lack of an FD response to activated fire alarms.