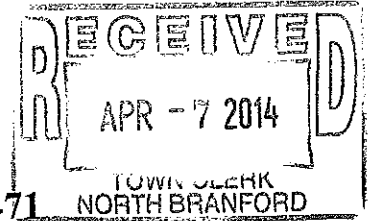


**TOWN OF NORTH BRANFORD
BOARD OF FIRE COMMISSIONERS
NORTH BRANFORD, CONNECTICUT 06471**



TO: Lisa Valenti, Town Clerk
FROM: Diane B. Whalen, Board Clerk
DATE: April 7, 2014

At the Regular Meeting of the Board of Fire Commissioners (BOFC) held on April 3, 2014, the following motions were made, seconded and approved:

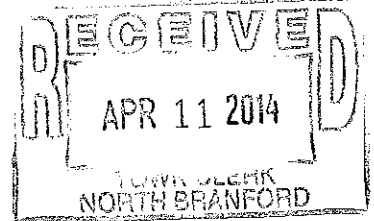
That the BOFC approve the Minutes of the Regular Meeting of March 6, 2014 (made by Vice-Chairman Prunier/seconded by Commissioner Gallicchio all in favor).

That the BOFC approve the emergency allocation from Account #405 to purchase three meters and needed hose (made by Commissioner Ash/seconded by Commissioner DellaCamera, all in favor).

That the BOFC adjourn at 8:25 p.m. (made by Vice-Chairman Prunier/seconded by Commissioner DellaCamera, all in favor).

Diane B. Whalen

Town of North Branford Board of Fire Commissioners



MINUTES

REGULAR MEETING, COMPANY #1

APRIL 3, 2014

CALL TO ORDER: Chairman Civitello called the meeting to order at 7:35 p.m. with the pledge of allegiance to the flag.

ROLL CALL: Chairman Joseph Civitello, Vice Chairman Ed Prunier and Commissioners Kenneth Ash, Anthony DellaCamera and Anthony Gallicchio.

OTHERS: Officers: Chief William Seward, III, Deputy Fire Marshal John O'Brien, Captains James Asmus, Richard Lennon, Ken Neubig and Eugene Stabile, Lieutenants Kevin Lyon and Steve Torino.

The Board recognized the twenty-two years of service of former Board member Angelo Tosi with a plaque. His service to the Department was appreciated.

PUBLIC HEARINGS AND COMMENTS: Chief Seward informed the Board that Commissioner Prunier was recognized by the New Haven Fire Department Chief's Cup as Firefighter of the Year. He was congratulated on this achievement.

READING OF PREVIOUS MINUTES: Vice-Chairman Prunier made a motion, seconded by Commissioner Gallicchio, that the BOFC approve the Minutes of the March 6, 2014 Regular Meeting as presented. On roll call vote, all in favor.

NOTICES AND COMMUNICATIONS: None.

DEPARTMENTAL OFFICERS' REPORTS: The Fire Marshal's Report for March was distributed listing 149 calls. A report was distributed from Deputy Chief/Training Officer Robert Colangelo.

COMMISSION COMMITTEE REPORTS: Purchasing and Budget: It was noted that the budget meetings are scheduled for next Tuesday and Wednesday. Chief Seward informed the BOFC that the Council would like him to prepare a list of items purchased from the line item 405 Technical Equipment. The budget request for gear was listed under a state grant.

REPORT FROM CHIEF: Chief Seward's memorandum to the Board regarding his report dated April 3, 2014 was distributed and is attached to the Minutes and made a part hereof. Rescue 11 is now in service. There continue to be ongoing issues with the NexGen system and the firehouse software. There are issues with the HURST equipment as various power units failed or are defective.

UNFINISHED BUSINESS: The budget was discussed and it was noted that the BOFC approved budget was cut by \$7000 in the equipment maintenance line item. The request for a tanker was cut out of capitals by the Town Manager. A question arose as to why the Town Manager has authority to cut the Fire Department budget when it was approved by the Board. It was noted that the Town Manager makes his recommendation about the budget to the Town Council.

NEW BUSINESS: Chief Seward advised the Board that several line items are over-budget for this fiscal year and it was recommended that he request a transfer from other line items to cover the \$19,688.01 that was overspent. He noted that he could request a transfer of \$200 each from line items 201 and 211 and \$250 from line item 401. There is still an available balance of \$15,914.78 in line item 405. He told the

Board that he needs to replace some hose that failed. After some discussion, Commissioner Ash made a motion that was seconded by Commissioner DellaCamera that an emergency allocation be made from the 405 account to purchase three meters and the hose that is needed for replacement. On roll call vote, all in favor.

PUBLIC HEARINGS AND COMMENTS: Company #3 will begin their door to door fundraiser during the first week of May.

WELFARE OF THE COMMISSION: The budget results will be known.

ADJOURNMENT: A motion was made by Vice-Chairman Prunier and seconded by Commissioner DellaCamera to adjourn the meeting at 8:25 p.m. On roll call vote, all in favor.

Respectfully submitted,



Diane B. Whalen
Board Clerk



**TOWN OF NORTH BRANFORD FIRE DEPARTMENT
MONTHLY REPORT TO THE BOARD OF FIRE COMMISSIONERS
2014**

TO: Joseph Civitello
Chairperson, Honorable Board of Fire Commissioners
FROM: Chief William Seward, III
DATE: April 3, 2014

RESCUE 11 (NEW) STATUS

Rescue 11 was placed into service on Saturday, March 22, 2014 following the Fire Department's budget presentation to the Town Council.

NEXGEN & FIREHOUSE DATA COLLECTION

There continues to be issues with management information system especially while attempting to retrieve monthly Fire & EMS Activity reports.

OEMS AMBULANCE INSPECTION

The Chief worked with the CT OEMS Inspector as town maintenance staff in preparation for the OEMS and DMV vehicle inspection for A44.

CT OEMS CERTIFICATE OF OPERATION

The Chief completed and filed the annual OEMS Certificate of Operation for town ambulance operations for 2014.

IFD BUDGET PRESENTATION

The Chief developed and presented the Department's Budget Presentation to the Town Council during its annual workshop on Saturday, March 22.

OTHER BUSINESS/INFORMATION

- The Chief attended the Region 2 REPT Steering Committee Meeting in Guilford
- The Chief attended the Department Head meeting at Town Hall
- The Chief attended the "Fire Service Intelligence Engagement Working Group" meeting on March 4th.
- The Chief met with a representative from Firematic who performed the annual service check on all HURST equipment. The power unit on old R11 failed, hoses on R22 failed and the power unit on R3 is at 4,800 psi (5,000 psi required)