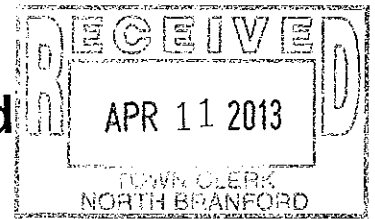


Town of North Branford
Board of Fire Commissioners



MINUTES

APRIL 4, 2013

REGULAR MEETING, COMPANY #1

CALL TO ORDER: Chairman Civitello called the meeting to order at 7:33 p.m. with the pledge of allegiance to the flag.

ROLL CALL: Chairman Joseph Civitello, and Commissioners Anthony DellaCamera, Anthony Gallicchio and Ed Prunier. Vice-Chairman Angelo Tosi was absent.

OTHERS: Officers: Fire Chief William Seward, III, Deputy Chief Anthony P. Esposito, Jr., Deputy Chief/Training Officer Robert Colangelo, Deputy Fire Marshal John O'Brien, Captains Rich Lennon, Ken Neubig, and Gene Stabile, Lieutenant James Asmus, and Foreman Steve Torino.

PUBLIC HEARINGS AND COMMENTS: None.

READING OF PREVIOUS MINUTES: Commissioner Prunier made a motion, seconded by Commissioner Gallicchio, that the BOFC approve the Minutes of the March 7, 2013 Regular Meeting as presented. On roll call vote, there were three in favor and one abstention due to absence by Commissioner DellaCamera.

NOTICES AND COMMUNICATIONS: The Board received a pension request letter from Warren Dunphy. Commissioner DellaCamera made a motion that was seconded by Commissioner Prunier that the Board accept the retirement request of Warren Dunphy. On roll call vote, all in favor.

DEPARTMENTAL OFFICERS' REPORTS: The Fire Marshal's Report for March listing 151 calls was distributed. Reports were received and distributed from Deputy Chief Esposito, Deputy Chief/Training Officer Colangelo and Assistant Chief/Training Officer Amatrudo. The alarm data and Ambulance Activity Reports were also distributed for February. There was a discussion about the emergency message telephone call systems and which one the Town will use. The Everbridge is a free system and the Code Red system costs approximately \$4500. A determination will be made as to which system affords the better coverage town-wide.

COMMISSION COMMITTEE REPORTS: None.

REPORT FROM CHIEF: Chief Seward's memorandum to the Board regarding his report dated April 2, 2013 was distributed and is attached to the Minutes and made a part hereof. The Chief discussed the budget session for the fire department which was held on March 23rd. He made a presentation to the Town Council and provided a copy of the document to the Board. He stated that there was representation from Companies 2 and 3 at the public hearing and favorable comments were made about the department and its budget. The budget workshops are scheduled for April 15 and 16 and he and the Chairman met with Council liaison Michael Doody to provide him with information for the workshop. The Chief noted that Tower 1 is out of service due to leaks that were detected.

UNFINISHED BUSINESS: Any discussion and action regarding the department chaplain will be tabled until the next meeting.

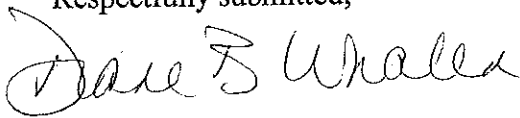
NEW BUSINESS: None.

PUBLIC HEARINGS AND COMMENTS: None.

WELFARE OF THE COMMISSION: The department chaplain will be discussed at the next meeting.

ADJOURNMENT: A motion was made by Commissioner DellaCamera and seconded by Commissioner Gallicchio to adjourn the meeting at 8:01 p.m. On roll call vote, all in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane B. Whalen". The signature is written in dark ink and is positioned above the printed name and title.

Diane B. Whalen
Board Clerk



**TOWN OF NORTH BRANFORD FIRE DEPARTMENT
MONTHLY REPORT TO THE BOARD OF FIRE COMMISSIONERS
APRIL 2013**

TO: Joseph Civitello
Chairperson, Honorable Board of Fire Commissioners
FROM: Chief William Seward, III
DATE: April 2, 2013

SIMULCAST SYSTEM PROJECT STATUS

The new ZETRON console has been installed in the Dispatch Center and new alert tone sequences have been implemented for non-fire responses; refer to General Order for details.

APPARATUS REPLACEMENT – RESCUE 11 & MEDIC 4

Letters have been sent to the Interim Town Manager to award bids for the purchasing of apparatus.

APPARATUS MAINTENANCE

To date the following apparatus have not been inspected or pump tested: Brush 1, 2, 3; Tower 1, Rescue 1, 2, 3 and 22. Tower 1 has developed a hydraulic leak in the seal for the elevation piston EJB will be performing repairs. As of 4/1/2013 Tower 1 is OOS-UFN.

FIRE & AMBULANCE BUDGETS FOR FY-2013-2014

On Saturday, March 23rd the Chief made his budget presentation to the Town Council and Interim Town Manager. He stressed the importance in continuing with vehicle maintenance, the need to replace thermal imaging cameras and the replacement of apparatus under the CIP. (Refer to handout for specifics) He also discussed concerns over the changes NFPA hose testing standard. The Chief developed an informational flyer to be handed out to the public at the budget meetings.

OTHER BUSINESS/INFORMATION

- Attended Town staff meetings
- Attended meeting with AEV representative on remounting of Medic 4
- Attended meeting with Recreation Director regarding festival and other projects
- Attended meetings with Tactical Communications on ZETRON console installation and programming
- Completed annual Certificate of Operation application for CT-DPH OEMS and delivered packet to Hartford.