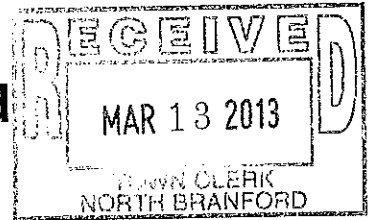


**Town of North Branford  
Board of Fire Commissioners**



**MINUTES**

**MARCH 7, 2013**

**REGULAR MEETING, COMPANY #4**

**CALL TO ORDER:** Chairman Civitello called the meeting to order at 7:34 p.m. with the pledge of allegiance to the flag.

**ROLL CALL:** Chairman Joseph Civitello, Vice-Chairman Angelo Tosi and Commissioners Anthony Gallicchio and Ed Prunier. Commissioner Anthony DellaCamera was absent.

**OTHERS:** Officers: Fire Chief William Seward, III, Deputy Chief Anthony P. Esposito, Jr., Deputy Fire Marshal John O'Brien, Captains Rich Lennon, Gene Stabile and Gary Steck.

**PUBLIC HEARINGS AND COMMENTS:** None.

**READING OF PREVIOUS MINUTES:** Commissioner Prunier made a motion, seconded by Commissioner Gallicchio, that the BOFC approve the Minutes of the January 24, 2013 Special Meeting as presented. On roll call vote, all in favor. Commissioner Gallicchio made a motion, seconded by Vice-Chairman Tosi, that the BOFC approve the Minutes of the February 7, 2013 Regular Meeting. On roll call vote, all in favor.

**NOTICES AND COMMUNICATIONS:** The Chief received a letter from Interim Town Manager Bonnie Therrien thanking him and members of the department for all their efforts during the blizzard. A notice of the March 19<sup>th</sup> meeting of the New Haven County Fire Commissioners Association was received and the Board will coordinate who will be attending. An invitation was received from the Collinsville Fire Department regarding the 47<sup>th</sup> Jamboree and Parade that will be held May 15<sup>th</sup>-18<sup>th</sup>. The schedule for the budget sessions with the Town Council was also received.

**DEPARTMENTAL OFFICERS' REPORTS:** The Fire Marshal's Report for February listing 150 calls was distributed. Reports were received and distributed from Deputy Chief Esposito and Deputy Chief/Training Officer Colangelo. The alarm data and Ambulance Activity Reports were also distributed for January.

**COMMISSION COMMITTEE REPORTS:** Pension: The next Town Pension Committee Meeting is scheduled for March 13<sup>th</sup> at 4:00 p.m.

**REPORT FROM CHIEF:** Chief Seward's memorandum to the Board regarding his report dated March 6, 2013 was distributed and is attached to the Minutes and made a part hereof. The Chief informed the Board that the Simulcast system had a few issues but they have been resolved. He noted that two tires had to be replaced on ET 11 as they were bald. The vehicle was taken out of service for a short time until the tires were replaced due to safety concerns. He noted that DOT does not allow tires older than seven years on fire vehicles. The Chief informed the Board that he and Chairman Civitello met with the Interim Town Manager and Deputy Chief Esposito to discuss the proposed budget. No changes were made at that time but the Chief met with the Interim Town Manager again and the budget was reduced by almost \$4,000. The cuts were made to accounts for fuel, uniforms and office supplies. The budget session for the fire department is scheduled for Saturday, March 23<sup>rd</sup> at 10:00 a.m.

**UNFINISHED BUSINESS:** The bid specifications were discussed for Rescue 1. The Chief prepared a graph of the three bidders and their differences. The price for E-one out of Florida is \$390,185 with additional costs for a thermal imaging camera bringing the total to \$403,456. The price for Marion from Wisconsin is \$388,600 which included a thermal imaging camera. The New Jersey based Rescue 1 bid which is for a custom cab was \$358,353 with additional costs totaling \$370,559. All bidders project a 270-300 day construction period. Chief Seward recommends the Rescue 1 bidder. Since \$400,000 was appropriated, he felt that the Town Finance Committee might allow the department to obtain additional equipment for the vehicle. The vendor is also responsible for four individuals to preview the vehicle prior to its completion. A prepayment discount was also discussed and Deputy Chief Esposito will check on the clause for prepayment. Commissioner Prunier made a motion that was seconded by Vice Chairman Tosi that the BOFC recommend that Rescue 1 from New Jersey be selected as the bidder for the vehicle. On roll call vote, all in favor. The remount for the ambulance was then discussed. There is only one vendor, AEV in North Carolina, with a bid of \$171,439. Since approximately \$160,000 was appropriated, the costs could be reduced by eliminating airhorns, module paint and radios. The cost would then be \$154,669. Commissioner Prunier made a motion that was seconded by Commissioner Gallicchio that the Board approve of AEV bidder for \$154,669 and the Chief will negotiate. On roll call vote, all in favor. Deputy Chief Esposito mentioned to the Board that Seth Posten has approached him regarding the department chaplain position and he will attend the next Board meeting to speak to the Board. There was discussion about the liability issue regarding failed hoses, old and bald tires, and thermal imaging cameras not working properly. A presentation will be made at the budget session. The Chief also noted that the Town Manager wrote new lease agreements and the companies are discussing them.

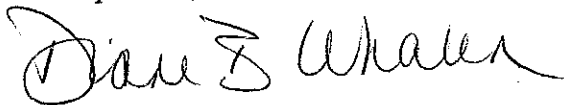
**NEW BUSINESS:** The budget session is scheduled for March 23<sup>rd</sup> at 10:00 a.m.

**PUBLIC HEARINGS AND COMMENTS:** None.

**WELFARE OF THE COMMISSION:** The department chaplain will be discussed at the next meeting.

**ADJOURNMENT:** A motion was made by Vice-Chairman Tosi and seconded by Commissioner Prunier to adjourn the meeting at 8:45 p.m. On roll call vote, all in favor.

Respectfully submitted,



Diane B. Whalen  
Board Clerk



**TOWN OF NORTH BRANFORD FIRE DEPARTMENT  
MONTHLY REPORT TO THE BOARD OF FIRE COMMISSIONERS  
JANUARY 2013**

**TO:** Joseph Civitello  
Chairperson, Honorable Board of Fire Commissioners

**FROM:** Chief William Seward, III

**DATE:** March 6, 2013

**SIMULCAST SYSTEM PROJECT STATUS**

After conducting numerous tests in and out of town, the VHF simulcast radio system was placed into service during the week of February 18<sup>th</sup>. However, following a recent rain storm it was determined the T-1 lines entering the Parsonage Hill communications tower site sustained water damage causing the system to lose the Commerce Drive and Reeds Gap Road sites. Since that time AT&T has corrected their problem and our system was restored to full operation. The reprogramming of Motorola Minitor V pagers is planned for Monday, March 11<sup>th</sup> from 5:00-7:00pm at Station 1. Moreover, the Chief has been advised that following the damage sustained to the Communications Center radio consoles, a new ZETRON system will be installed within the next few weeks. The Chief is currently working with Tactical Communications on NBFD requirements and improvements for dispatching.

**APPARATUS REPLACEMENT – RESCUE 11 & MEDIC 4**

The Chief reviewed in detail the bid specifications for Rescue 11 and the remounting of Medic 4 and will provide his recommendations to the BoFC during the March meeting.

**APPARATUS MAINTENANCE**

As of this date, the following apparatus have not been inspected or pump tested: Brush 1, 2, 3; Tower 1, Rescue 1, 2, 3 and 22.

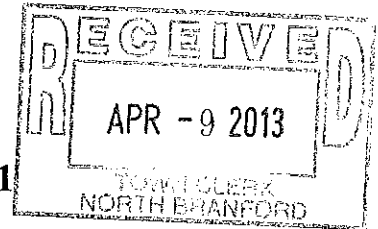
**FIRE & AMBULANCE BUDGETS FOR FY-2013-2014**

Following the approval of the Fire and Ambulance budgets by the BoFC, the Chief and Chairperson Civitello met with the Interim Town Manager and Town Finance Director/Treasurer. During this meeting there were no immediate changes made to the budgets approved by the Board. However, on March 5<sup>th</sup> the Chief again met with the Interim Town Manager and Town Finance Director/Treasurer where the FD budget was reduced by \$3,966. (Accounts 210,204,208) Thus, the FD budget is now \$630,242; there were no alterations to the Ambulance budget during the meeting. The Interim Town Manager did state that she has prepared two budgets, one which reflects minimal changes and another that would result in drastic service reductions.

**OTHER BUSINESS/INFORMATION**

- Attended Town staff meetings
- Attended a training session given by NBPD on security measures at Town Hall
- Attended a meeting with town staff on storm preparedness
- Attended apparatus bid openings at Town Hall
- Attended a meeting at the CT Fire Academy on changes in training programs
- Attended meetings with Tactical Communications on radio system
- Supplied Town Purchasing Agent with information on station generators
- Attended the Region 2 REPT Steering Committee meeting in Milford and the REPT meeting in Guilford

**TOWN OF NORTH BRANFORD  
BOARD OF FIRE COMMISSIONERS  
NORTH BRANFORD, CONNECTICUT 06471**



TO: Lisa Valenti, Town Clerk  
FROM: Diane B. Whalen, Board Clerk  
DATE: April 8, 2013

At the Regular Meeting of the Board of Fire Commissioners (BOFC) held on April 4, 2013, the following motions were made, seconded and approved:

That the BOFC approve the Minutes of the Regular Meeting of March 7, 2013 (made by Commissioner Prunier/seconded by Commissioner Gallicchio, three in favor and one abstention due to absence by Commissioner DellaCamera).

That the BOFC approve the request of Warren Dunphy for his retirement pension (made by Commissioner DellaCamera/seconded by Commissioner Prunier, all in favor).

That the BOFC adjourn at 8:01 p.m. (made by Commissioner DellaCamera/seconded by Commissioner Gallicchio, all in favor).

*Diane B. Whalen*