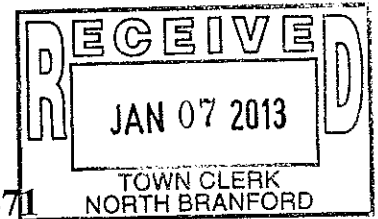


**TOWN OF NORTH BRANFORD
BOARD OF FIRE COMMISSIONERS
NORTH BRANFORD, CONNECTICUT 06471**



TO: Lisa Valenti, Town Clerk
FROM: Diane B. Whalen, Board Clerk
DATE: January 6, 2013

At the Regular Meeting of the Board of Fire Commissioners (BOFC) held on January 3, 2013, the following motions were made, seconded and approved:

That the BOFC approve the Minutes of the Regular Meeting of December 6, 2012 (made by Commissioner Prunier/seconded by Commissioner DellaCamera, three in favor and two abstentions due to absence by Vice-Chairman Tosi and Commissioner Gallicchio).

That Option C be eliminated from page 46 of the specifications for the new Rescue vehicle and that the Chief go to bid with these specifications with the custom cab (made by Commissioner DellaCamera/seconded by Commissioner Gallicchio, all in favor).

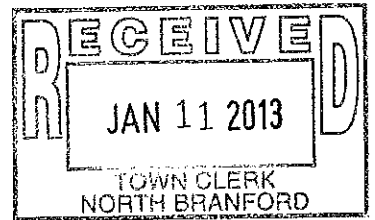
That the BOFC approve the specifications pertaining to the remount of the ambulance as submitted (made by Vice-Chairman Tosi/seconded by Commissioner Prunier, all in favor).

That the Special Hazards vehicle be repaired and charged to Account 310 (made by Commissioner DellaCamera/seconded by Commissioner Prunier, all in favor).

That an Honor Guard be established for the North Branford Fire Department (made by Vice-Chairman Tosi/seconded by Commissioner Prunier, all in favor).

That the BOFC adjourn at 9:10 p.m. (made by Commissioner Prunier/seconded by Commissioner DellaCamera, all in favor).

**Town of North Branford
Board of Fire Commissioners**



MINUTES

REGULAR MEETING, COMPANY #2

JANUARY 3, 2013

CALL TO ORDER: Chairman Civitello called the meeting to order at 7:32 p.m. with the pledge of allegiance to the flag.

ROLL CALL: Chairman Joseph Civitello, Vice-Chairman Angelo Tosi and Commissioners Anthony DellaCamera, Anthony Gallicchio and Ed Prunier.

OTHERS: Officers: Fire Chief William Seward, III, Deputy Chief Anthony P. Esposito, Jr., Deputy Chief/Training Officer Robert Colangelo, Deputy Fire Marshal John O'Brien, Captains Laura Burich, Rich Lennon, Ken Neubig and Gene Stabile, Lieutenants Ken Ash and Jake Conway and Foremen Corey Roberts and Peter Stadolnik.

Lauren Munro, from the Park and Recreation Department, along with some campers from the outdoor summer program, made a presentation to Deputy Chief Esposito to thank him for his help during the hot summer by bringing a fire truck to the playground.

PUBLIC HEARINGS AND COMMENTS: None.

READING OF PREVIOUS MINUTES: Commissioner Prunier made a motion, seconded by Commissioner DellaCamera, that the BOFC approve the Minutes of the December 6, 2012 Meeting as presented. On roll call vote, three in favor and two abstentions by Vice-Chairman Tosi and Commissioner Gallicchio due to their absence from that meeting.

NOTICES AND COMMUNICATIONS: A notice was received from DEEP regarding the formation of an interstate wildfire crew composed of DEEP employees and members of the private sector. Applications are due by February 11th. Deputy Chief Esposito thanked those who participated in the honor guard that was quickly assembled after the Newtown school shooting. A memo from the Interim Town Manager was read regarding the budget that advised department heads to present zero increase budgets for the next fiscal year. Chief Seward discussed a letter he received regarding capital projects. Chairman Civitello and Commissioner DellaCamera will attend the next Town Council meeting relating to capital projects and apparatus purchases.

DEPARTMENTAL OFFICERS' REPORTS: The Fire Marshal's Report for December listing 182 calls was distributed as well as the annual report totaling 1922 calls. Reports were received and distributed from Deputy Chief Esposito and Deputy Chief/Training Officer Colangelo. The alarm data and Ambulance Activity Reports were also distributed for November and December.

COMMISSION COMMITTEE REPORTS: Purchasing and Budget: The Chief recommended that no changes be made to the previous budget and that the BOFC submit it as is. Necessary increases would be made for the rent for the companies, utilities and fuel. The Interim Town Manager would like to work out the lease agreements for the companies. It was decided that the BOFC schedule a Special Meeting to be held on January 24th at 7:00 p.m. at Company #2 to discuss and approve the budget as the due date for the budget is January 25th.

REPORT FROM CHIEF: Chief Seward's memorandum to the Board regarding his report dated January 2, 2013 was distributed and is attached to the Minutes and made a part hereof. The Chief gave an update on the Simulcast system and stated that the changeover will possibly occur during the week of January 25th. All of the pagers must be reprogrammed on one day only.

Deputy Chief Esposito presented badges to the new EMRs who were present and took a photo. Those who completed the course were: Christina Davis, James Gleason, Benjamin Hurlburt, Kenneth Hurlburt, Kevin Juhasz, Dan Mesner, Ryan Murphy, Tim Murphy, Corey Roberts, and Alex Roof. All were congratulated on their achievement.

UNFINISHED BUSINESS: The specifications for Rescue 11 replacement vehicle were distributed to the Board and discussed. The major difference was the custom vs. commercial cab. The Department has been allocated \$400,000 for the vehicle including equipment. There were three options listed on the specifications. The Board decided that the specs should require an aluminum body. The custom cab holds six members vs. two members in the commercial cab and the turning radius is 44 feet for the custom cab and 60 feet for the commercial cab. There are more airbags in the custom cab and the Chief felt that member safety should be a priority. Commissioner DellaCamera made a motion that was seconded by Commissioner Gallicchio that Option C be eliminated on page 46 of the specs and that the truck go to bid with these specs with the custom cab option. On roll call vote, all in favor. The remount for ambulance #4 was discussed and it is anticipated that it would take three to four months. Radios would be supplied with the remount and it would meet state standards, have a power stretcher and cost approximately \$160,000. Vice-Chairman Tosi made a motion seconded by Commissioner Prunier that the BOFC approve the specs pertaining to the remount of the ambulance as submitted. On roll call vote, all in favor. The Special Hazards unit was discussed and the Chief informed the Board that he took the vehicle out of active service due to steering issues. Commissioner DellaCamera made a motion that was seconded by Commissioner Prunier that the BOFC recommend that the Special Hazards truck be fixed with funds from the #310 account. On roll vote, all in favor.

Deputy Chief Esposito assembled the new EMTs who were present for a photo and distributed patches to them. The following completed the course: Matthew Coane, Richard Labree, Jason Lyman, Joseph Magistro, Christian Mastrianni, Dieter Scheller, Andrew Sherwood, and James Walczak. All were congratulated on their achievement.

There was discussion about CMED and some Board members are concerned about the existing system and would like to invite the director of CMED to the next Board meeting so mutual aid issues could be addressed. It was felt that the primary medic unit should remain in town and a tone should be put out for ambulance 44.

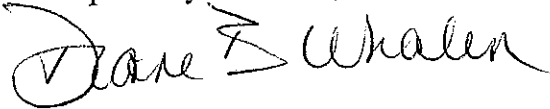
NEW BUSINESS: The Chief noted that the department should have an honor guard and he recommended that Deputy Chief Esposito assemble individuals who would like to participate. Assistant Chief/Training Officer Amatrudo will assist. Vice-Chairman Tosi made a motion to establish an honor guard for the fire department that was seconded by Commissioner Prunier. On roll call vote, all in favor.

PUBLIC HEARINGS AND COMMENTS: A question was raised regarding the appointment of a department chaplain since Company #1's chaplain, Mannie Cabral, passed away. It was decided that Deputy Chief Esposito will contact all the churches in the area to determine their interest.

WELFARE OF THE COMMISSION: The bids for the rescue truck may be available for review at the next meeting.

ADJOURNMENT: A motion was made by Commissioner Prunier and seconded by Commissioner DellaCamera to adjourn the meeting at 9:10 p.m. On roll call vote, all in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane B. Whalen". The signature is written in dark ink and is positioned above the typed name.

Diane B. Whalen
Board Clerk



**TOWN OF NORTH BRANFORD FIRE DEPARTMENT
MONTHLY REPORT TO THE BOARD OF FIRE COMMISSIONERS
JANUARY 2013**

TO: Joseph Civitello
Chairperson, Honorable Board of Fire Commissioners
FROM: Chief William Seward, III
DATE: January 2, 2013

SIMULCAST SYSTEM PROJECT STATUS

Representatives from Nbfd and Nbfd met with Tactical Communications to discuss the radio system upgrade project. Based upon new information, the radio vendor expressed their concern regarding the activation of the simulcast system without having back up equipment available on site from the manufacturer. Hence, all parties agreed that it would be prudent to wait until this equipment was on site before we moved forward. This means the change over won't occur until mid January 2013. In the meantime all narrow banding of mobiles and portable radios continue and a date will be established for re-programming of all pagers.

ASSISTANCE TO FIREFIGHTERS GRANT STATUS

As a result of the bid process for the new compressor, there are excess funds remaining in the project. The Chief notified the AFG office and a decision was made to spend the remaining money on equipment that is needed to complete the rope rescue packages which was brought to light during the regional AFG technical training program.

APPARATUS REPLACEMENT – RESCUE 11 & MEDIC 4

The Chief continued to work with those involved in the apparatus replacement projects and his final specifications will be discussed during the January 2013 meeting. Copies were emailed to Chairperson Civitello and Commissioners DellaCamera. It is the Chief's intention to make his recommendation and request the Board's approval.

APPARATUS MAINTENANCE

The Chief has not started the annual apparatus inspection program and will discuss this topic in the January 2012 meeting. Also, based upon a review of the mechanical condition of the Special Hazards Unit, the Chief has removed the truck from active service. He will discuss this during the BoFC meeting as well.

OTHER BUSINESS/INFORMATION

- Attended Town staff meeting
- The Firefighter 1 & Confined Space Rescue training program continue
- The Chief received emails from the Interim Town Manager regarding:
 - the need to meet with representatives from each Fire Company to discuss leases
 - to appear before the January 8th Town Council meeting to discuss apparatus purchases and other information