

**WATER POLLUTION CONTROL AUTHORITY &  
TOWN COUNCIL MEETINGS OF NORTH BRANFORD, CONNECTICUT**

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**Tuesday, May 18, 2004**

**Town Council Chambers  
7:07 p.m.**

1. ROLL CALL: Present were Mayor Michael Doody, Deputy Mayor Vincent Candelora, Council Members Mary Bigelow, Andrew Esposito, Donald Fucci, George Guertin, Ashley Joiner, John Lappie and Joanne Wentworth. Also present were Town Manager Karl Kilduff and Town Attorney John Gesmonde.

2. MINUTES OF PREVIOUS MEETING:
  - a. May 3 – Annual Town Meeting

MOTION: Deputy Mayor Candelora moved, seconded by Councilor Lappie, to accept the minutes of the May 3, 2004 Annual Town Meeting as presented.

VOTE: Passed 8 to 0 with 1 abstention in a roll call vote.

FOR: Mayor Doody, Deputy Mayor Candelora, Councilors Mary Bigelow, Andrew Esposito, Donald Fucci, Ashley Joiner, John Lappie and Joanne Wentworth

ABSTAIN: Councilor George Guertin

- b. May 5 – Regular WPCA & Town Council Meeting

MOTION: Councilor Wentworth moved, seconded by Councilor Bigelow, to accept the minutes of the May 5, 2004 Regular Water Pollution Control Authority and Town Council Meeting as presented.

VOTE: Passed 9 to 0 in a roll call vote.

**WATER POLLUTION CONTROL AUTHORITY AGENDA**

3. CORRESPONDENCE/CITIZENS' STATEMENTS

There were no correspondence or citizens' statements at this time.

4. UNFINISHED BUSINESS: None.

5. NEW BUSINESS:

- a. Discussion and Action Re: Possible Sanitary Sewer Connection - 366 Village Street

Town Engineer Kurt Weiss reviewed with the Council his Memorandum dated May 12, 2004 regarding WPCA Application to Connect Existing House at 366 Village Street to Sanitary Sewers. He noted that the sewer connection will require a grinder pump and force main and that the property owners will pay a Special Connection Fee.

MOTION: Councilor Lappie moved, seconded by Councilor Guertin, that the North Branford Town Council hereby approves the attached Suggested Motion regarding sanitary sewer connection for 366 Village Street (Attachment 1).

VOTE: Passed 9 to 0 in a roll call vote.

6. CITIZENS' STATEMENTS AND PETITIONS

There were no citizens' statements or petitions at this time.

**REGULAR TOWN COUNCIL AGENDA**

7. REPORTS OF COMMITTEES, BOARDS AND COMMISSIONS:

- a. Board of Education Financial Report - As of May 1, 2004

The Council was in receipt of the Board of Education Financial Report as of May 1, 2004 (Attachment 2).

Deputy Mayor Candelora questioned the encumbered certified salaries.

Treasurer/Finance Director Anthony Esposito confirmed that these salaries are encumbered through June 30<sup>th</sup>.

- b. Permanent Project Building Committee

Town Manager Karl Kilduff reported that the June meeting of the Permanent Project Building Committee will be held at the intermediate school with a walk through prior to the

meeting. The committee is continuing its search for an architectural firm.

c. Land Preservation Committee

Deputy Mayor Candelora reported that the final provisions for the grant for the Panko property have been completed.

d. Hazardous Waste/Recycling Committee

Councilor Bigelow reported that the Haz Waste/Recycling Committee discussed delaying the leaf recycling next spring by two weeks. She reported on a successful North Branford Recycles Day and reviewed the number of items recycled.

Councilor Bigelow noted that committee members attended the Social Marketing Workshop and will now review the materials for implementation.

Deputy Mayor Candelora advised that the Charter Revision Commission has scheduled a public hearing on May 27<sup>th</sup> at 7:00 p.m. in order to obtain input from the public on items to be addressed in the Charter by the Commission.

8. TOWN MANAGER'S REPORT

Town Manager Kilduff reviewed with the Council his Memorandum dated May 13, 2004 (Attachment 3).

The Town Manager distributed and reviewed with the Council a Memorandum dated May 18, 2004 with respect to the solid waste collection bid. He reviewed the differences in the bids received and noted that John's Refuse appears to be the lowest responsible bidder. He confirmed that the first year price is within the budgeted funds for this.

There was considerable discussion on this issue between the Council and the Town Manager. The Council concurred with the awarding of the bid to John's Refuse.

Town Manager Kilduff distributed for the Council's review its current Mission Statement and goals. He requested that the Council review this Mission Statement and goals to determine if this Council concurs with them. These will need to be ratified by the Council. He indicated that a goal setting session could be held in order to further review and discuss the Mission Statement and goals.

9. COMMUNITY EVENTS AND PRESENTATIONS

Sherman Gomberg was present and reviewed the summer concert schedule with the Council. He thanked Recreation Director Pamela Gery for her help with the summer concerts.

Councilor Bigelow advised of an electronics disposal collection scheduled for this Saturday, May 22, at the Madison Town Campus from 9:00 a.m. to 1:00 p.m. She reviewed the materials being accepted at this collection which is sponsored by CRRRA Midstate Project. She confirmed that this is free to North Branford residents.



Council. It was noted that three Council members sit on this subcommittee, Councilor Joanne Wentworth is a member of this subcommittee and two additional appointments are needed.

**MOTION:** Deputy Mayor Candelora moved, seconded by Councilor Lappie, that the North Branford Town Council hereby appoints Mike Doody to the Street Light Subcommittee.

**VOTE:** Passed 8 to 0 with 1 abstention in a roll call vote.

**FOR:** Deputy Mayor Candelora, Councilors Mary Bigelow, Andrew Esposito, Donald Fucci, George Guertin, Ashley Joiner, John Lappie and Joanne Wentworth

**ABSTAIN:** Mayor Doody

**MOTION:** Councilor Esposito moved, seconded by Councilor Wentworth, that the North Branford Town Council hereby appoints Mary Bigelow to the Street Light Subcommittee.

**VOTE:** Passed 8 to 0 with 1 abstention in a roll call vote.

**FOR:** Mayor Doody, Deputy Mayor Candelora, Councilors Andrew Esposito, Donald Fucci, George Guertin, Ashley Joiner, John Lappie and Joanne Wentworth

**ABSTAIN:** Councilor Mary Bigelow

**12. UNFINISHED BUSINESS:**

- a. Discussion and Action Re: Possible Ordinance Revision Governing Vending at Recreation Facilities

Town Attorney Gesmonde presented and briefly reviewed “Ordinance Amending Chapter 182 (Peddling, Hawking and Vending)”.

Town Manager Kilduff reviewed his Memorandum dated May 13, 2004 regarding Sample Ordinance Language for Vending in Recreation Facilities along with a Memorandum dated May 13, 2004 from Pamela Gery, Recreation Director, which included Guidelines for Licensed Vendors.

Councilor Wentworth suggested that this item be placed on the next Agenda for public hearing in order to give the Council and the Recreation Director time to review this.

**13. NEW BUSINESS:**

- a. Discussion and Action Re: Resolution Authorizing and Directing the Town Manager to Execute a Project Grant Agreement with the State of Connecticut

**MOTION:** Deputy Mayor Candelora moved, seconded by Councilor Wentworth, that the Town Council of the Town of North Branford hereby approves the attached Resolution (Attachment 4).

**VOTE:** Passed 9 to 0 in a roll call vote.

- b. Discussion and Action Re: Approval of Suspense List for FY 2003-04

MOTION: Deputy Mayor Candelora moved, seconded by Councilor Esposito, that the Town Council of the Town of North Branford hereby approves the attached Suspense List (Attachment 5).

There was some review and discussion on the Suspense List between Council members and the Treasurer/Finance Director. Mr. Esposito confirmed that these are now turned over to the sheriff for collection. He briefly reviewed several names on the list and updated the Council on specific issues with respect to these.

VOTE: Passed 9 to 0 in a roll call vote.

- c. Discussion and Action Re: Letter to Registrars of Voters on Training Costs

Town Manager Kilduff noted that this item has been placed on the Agenda at the request of Councilor Joiner.

Councilor Joiner questioned the training costs covered by the Town for the Registrars of Voters. She was concerned with the expenses of overnight stays for conferences.

Town Manager Kilduff reviewed Chapter 92, pointing out that the Town pays for attendance at the State conferences for the registrars.

Paulette Hart confirmed that the registrars are State mandated to attend the annual state conferences where pertinent updated information is discussed. She reviewed the difference in the expenses for staying at the conference versus the mileage required and pointed out the savings to the Town for the registrars to stay at the conference.

- d. Discussion and Action Re: Monthly Report on Police Overtime Expenditures

Councilor Joiner pointed out that the Board of Education and Town both provide monthly reports to the Council for expenditures. She questioned why there is no such monthly report from the Police Commission. She would like to see a monthly report on the overtime expenditures in the Police Department as she felt that this would be helpful during budget deliberations in order to have adequate information on which to base decisions.

Councilor Bigelow pointed out that the Police Commission is a semi-autonomous board overseeing the internal administration of the Police Department which is not under the Town Manager's jurisdiction.

There was a brief discussion on this by Council members.

- e. Discussion and Action Re: Finance Report - April 2004

Treasurer/Finance Director Anthony Esposito reviewed the Financial Report for April 2004 with the Council. He again noted that the revenues continue to exceed last year at this time and expenditures are below last year at this time.

There was a brief discussion between the Council and the Treasurer/Finance Director on increases in insurance, waste removal, oil and fuel prices.

f. Discussion and Action Re: Appropriation Transfers

MOTION: Deputy Mayor Candelora moved, seconded by Councilor Guertin, that the North Branford Town Council hereby approves the attached appropriation transfers (Attachment 6), as recommended by the Town Manager and the Treasurer/Finance Director.

Councilor Joiner questioned the transfers for the Police Department.

It was noted that a newly hired police officer left to take another position and there were several officers with injuries accruing Worker's Compensation leave.

VOTE: Passed 8 to 0 with 1 abstention in a roll call vote.  
FOR: Deputy Mayor Candelora, Councilors Mary Bigelow, Andrew Esposito, Donald Fucci, George Guertin, Ashley Joiner, John Lappie and Joanne Wentworth  
ABSTAIN: Mayor Doody

g. Discussion and Action Re: Appropriation from Contingency

Town Manager Kilduff briefly reviewed the request from the Charter Revision Commission for funding for legal notices for public hearings and a clerk.

MOTION: Councilor Wentworth moved, seconded by Councilor Lappie, that the Town Manager is hereby authorizes to appropriate from reserve for contingency, Account #4703-760-0000, and transfer into the appropriate accounts, as soon as possible, for the attached purpose (Attachment 7).

VOTE: Passed 9 to 0 in a roll call vote.

h. Discussion and Action Re: Approval of Tax Refunds

MOTION: Councilor Wentworth moved, seconded by Councilor Bigelow, that the North Branford Town Council hereby approves the attached property tax refunds (Attachment 8).

VOTE: Passed 9 to 0 in a roll call vote.

14. CITIZENS' STATEMENTS AND PETITIONS

