

## **PARKS AND RECREATION COMMISSION**

Meeting of October 18, 2004  
7:30 p.m.  
North Branford Community Center

### **MINUTES**

1) **CALL TO ORDER:**

The meeting was called to order by Brian Lynch at 7:42 p.m.

2) **MEMBERS PRESENT:** Randy Joiner, Victor Palma, Mary Caruso, Ronald Bergmark and Brian Lynch

Also present was Pam Gery, Director; and Councilor Joanne Wentworth

**MEMBERS ABSENT:** None

3) **MINUTES OF PREVIOUS MEETING:**

Ronald Bergmark made a motion to approve the Minutes of the June 21, 2004 meeting. Randy Joiner seconded the motion. Victor Palma abstained, all others were in favor, none opposed, and the motion passed. Randy Joiner made a motion to approve the Minutes of the meeting of September 20, 2004. Mary Caruso seconded the motion. Ronald Bergmark and Brian Lynch abstained; all others were in favor, none opposed, and the motion passed.

4) **TOWN SPORTS ORGANIZATIONS:**

There were no representatives from Town sports organizations present at this meeting.

5) **PARKS AND FIELDS:**

Pam Gery advised that she contacted Purchasing Assistant Michael Betz and placed a formal complaint regarding the portable toilet service, Royal Flush. Ms. Gery then reported that she met with the insurance company representative and conducted an inspection of the two Town playgrounds. The inspection only revealed a few minor things that need to be looked at.

The Commission members were in agreement that there is concern that the school playground equipment is not being inspected. Ms. Gery will correspond with Superintendent of Schools Dr. Wolfe to advise him of the Commission's concerns. She will also inquire whether they will do the repairs at Jerome Harrison field, either from unused monies from this year's budget, or from future budget monies. A discussion was held regarding the use of parks and fields policy. Ms. Gery had sent a draft Town Use Policy for facility, pavilion and parks rental to be reviewed by the members. This draft was based upon the Town of Wallingford's policy. This draft will be discussed at the next monthly meeting in order to put it in final form. Councilor Wentworth suggested that Ms. Gery call the Connecticut Conference of Municipalities in an effort to obtain a directory of fees and/or policies of other towns. Ms. Gery reported that the proposal from Boy Scout Christian Pikaart, Life Scout Troop 463 was approved by Public Works Fran Merola, and Christian was advised of this. He knows that it is a beautification project for the present time.

6) **PROGRAM REVIEW:**

Ms. Gery stated the new Fall 2004 Program Brochure was mailed out and classes are starting to take off and are working. An additional push will be made on the Game Room and the Child Care Room. Flyers were sent out through the schools regarding the Community Center programs, classes and events. The Community Center now has 630 members, which has brought in approximately \$65,000 in revenue to date, offsetting its expenses. She stated that a new employee has begun working 180 hours as an intern.

7) **LAND ACQUISITION:**

Pam Gery reported that the DiLungo property is coming together. Brian Lynch inquired about the survey/overview regarding Mill Road, and Ms. Gery stated that there has been no talk about it yet. The Town has now chosen an architect, and a plan has to be implemented incorporating sports, schools, Town Council, etc. Town Manager Karl Kilduff is overseeing this process.

8) **OTHER BUSINESS:**

There was no other business to report on at this meeting.

9) **PLANNING FOR NEXT MEETING'S AGENDA:**

The next regularly scheduled meeting is November 15, 2004. The Agenda will have two additions: (1) Budget Review and (2) Approval of 2005 Schedule of Meetings. Pam Gery will send correspondences to the sports organization requesting their "wish list" regarding the upcoming budget.

10) **ADJOURNMENT:**

There being no further business, Ronald Bergmark made a Motion that the meeting be adjourned at 8:20 p.m. This Motion was seconded by Mary Caruso. All were in favor, and the meeting adjourned.

Submitted By

---

Jeanette M. Marshall, Clerk