

# TOWN OF NORTH BRANFORD

1675 FOXON ROAD, P.O. BOX 287, NORTH BRANFORD, CONNECTICUT 06471

## PARK AND RECREATION COMMISSION

Meeting of May 17, 2004  
7:30 p.m.  
North Branford Community Center

### MINUTES

1) **CALL TO ORDER:**

The meeting was called to order by Vice-Chairman Ronald Bergmark at 7:32 p.m.

2) **MEMBERS PRESENT:** Ronald Bergmark, Randy Joiner, Victor Palma,  
and Mary Caruso

Also present was Pam Gery, Director; and Keith Manceri of  
North Branford Youth Football

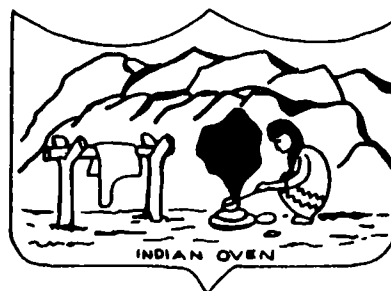
**MEMBERS ABSENT:** Brian Lynch

3) **MINUTES OF PREVIOUS MEETING:**

Randy Joiner made a Motion to approve the Minutes of the Meeting of April 19, 2004.  
Victor Palma seconded the Motion. All were in favor, and the Motion passed.

4) **TOWN SPORTS ORGANIZATIONS:**

Pam Gery reported that she spoke with Coach Chris Webster regarding the possibility of a block of time being available at the high school field for soccer usage. Coach Webster stated that although the high school team does use the field on Sundays for practice, they will make accommodations for the soccer league. She needs to know their schedule ahead of time, and she will make accommodations accordingly. Ms. Gery has advised Manny Rodriguez of the North Branford Soccer Club of this information and he will follow up with Coach Webster directly. The Commission members then confirmed that the youth football program can utilize Totoket Valley Field on Sundays from mid-August through the end of November. Ms. Gery requested a copy of the liability insurance policy from Keith Manceri of North Branford Youth Football, as she does not have one on file. Mr. Manceri stated that the policy will renew on July 31<sup>st</sup>, and when he receives a copy of the new policy, he will provide it to Mr. Gery for proof of coverage.



the Bar. The Summer Blast Off concert is scheduled for Sunday, June 27<sup>th</sup> (the band is yet to be determined). The Annual Baked Potato Fest will take place on August 14<sup>th</sup>.

The Business Expo usually held with the Chamber of Commerce in April was canceled. In its place, Ms. Gery is meeting with chairmen of the Chamber of Commerce, Councilor Joanne Wentworth, and Town Manager Karl Kilduff in an attempt to put together a "Community Day/Taste of North Branford" to possibly be held in July at Totoket Valley Park.

Lastly, with regard to the Community Center, Ms. Gery stated that \$54,300 in revenue has been brought in to date through 521 fitness center memberships. The child care room is beginning to pick up. She is considering the idea of offering free child care as an incentive in an effort to obtain additional fitness center memberships. She suggested that in October, the Commission discuss renewal of memberships for January 2005 (ie., if discounts would be offered to inaugural members, etc.). She reported that the Summer Camp is a little slower than usual at this time of year, but if the attendance is lower, she would hire less staff members. The Teen Adventure Program is doing very well. She expects that the attendance at the Game Room will probably slow down during the summer.

8) **LAND ACQUISITION:**

There was nothing new to report on under Land Acquisition.

9) **OTHER BUSINESS:**

Pam Gery advised that a member of the Eagle Scouts will be visiting the Community Center on May 18<sup>th</sup> to view the area just outside of the door off of the Game Room to create some drawings for a patio-type structure as an Eagle Scout project. This could include a sitting area, some stone being put down, a flower border, or perhaps bricks that residents could purchase with their name(s) engraved. Upon his completion of the proposed design, the Scout will present the drawings to this Committee at a future meeting. Ms. Gery also advised that another Eagle Scout Troop is putting together a "cooker" for the upcoming Baked Potato Fest.

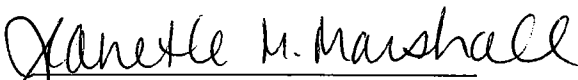
10) **PLANNING FOR NEXT MEETING'S AGENDA:**

The next regularly scheduled meeting will be held on June 21, 2004. "Monthly Budget Preparation and Review" will now be removed from monthly Agendas. It was suggested that the review be done on a periodic rather than a monthly basis.

11) **ADJOURNMENT:**

There being no further business, Mary Caruso made a Motion that the meeting be adjourned at 8:35 p.m. This Motion was seconded by Randy Joiner. All were in favor, and the meeting adjourned.

Submitted By

  
Jeanette M. Marshall, Clerk