

## **PARKS AND RECREATION COMMISSION**

Meeting of January 26, 2004  
7:30 p.m.  
North Branford Community Center

### **MINUTES**

1) **CALL TO ORDER:**

The meeting was called to order by Chairman Brian Lynch at 7:40 p.m.

2) **MEMBERS PRESENT:** Brian Lynch, Ronald Bergmark, Randy Joiner,  
and Mary Caruso

Also present was Keith Manceri and George Cottiero  
of North Branford Youth Football

**MEMBERS ABSENT:** Jay Last. Also absent: Pam Gery, Director

3) **MINUTES OF PREVIOUS MEETING:**

Ronald Bergmark made a Motion to approve the Minutes of the Meeting of December 15, 2003. Mary Caruso seconded the Motion. Randy Joiner abstained. Brian Lynch was in favor, and the Motion passed.

4) **NOMINATIONS AND ELECTIONS OF OFFICERS:**

Ronald Bergmark nominated Brian Lynch to continue on as Chairman; Mary Caruso seconded the nomination. Mary Caruso then nominated Ronald Bergmark to continue on as Vice Chairman. Randy Joiner seconded that nomination. Randy Joiner made a Motion to approve the nominations. Mary Caruso seconded the Motion; all were in favor, and the Motion for nominations passed.

5) **TOWN SPORTS ORGANIZATIONS:**

Brian Lynch asked Keith Manceri of Youth Football if he had contacted Nicki Musco and Elise Pannone of the Booster Club to have a discussion regarding his use of the high school field for football. He stated that he had not done so. George Cottiero told the Commission that it is now the football league's preference to use the soccer field instead of the high school field. A discussion was held regarding the current restrictions and limitations being placed on them for use of the high school field. Bill Wollman was not in attendance at tonight's meeting. It was unclear whether Ms. Gery called Mr. Wollman to request him to attend this meeting. Brian Lynch stated that he will personally call Mr. Wollman to require his attendance at the February 23<sup>rd</sup> meeting of this Commission to determine which soccer field they can do without. Mr. Lynch presented a Notice of Public Hearing from the *Totoket Times* regarding an informal hearing on February 10, 2004 regarding the Town's potential purchase of land at the corner of Forest and Mill Roads for open space and active recreational use. Mr. Lynch will plan to be in attendance at the hearing to determine what active recreational needs this parcel of land may provide to the Town's sports organizations for a long-term solution. Mary Caruso stated that she will also attend the hearing.

6) **PARKS AND FIELDS:**

Brian Lynch reported from an update that Pam Gery left for him, in her absence. He stated that Ms. Gery contacted Carolann Slayton who requested permission to plant a tree and install a plaque in the Northford Playground in the Spring of 2004 to memorialize the Amore Family of Northford. She has not yet received a response from Ms. Slayton.

He also reported for Ms. Gery that the Grand Opening of the Community Center was a huge success. Currently, there are approximately 350 members, which surpasses the original goal of membership. Those that became Charter Members have generated \$20,000 in additional capitol revenue.

Lastly, Ms. Gery's note requested the Commission's backing for a Program Coordinator at the Senior Center. A full time person is needed at the Center for all day programming. It is Ms. Gery's suggestion that the current part time driver be kept, and a program coordinator with a CDL (for backup) be hired.

7) **ANNUAL BUDGET PREPARATION:**

Pam Gery was not in attendance at this meeting, and the Commission members were unable to determine if she had received the "Wish Lists" from the sports organizations after her requests to them. This line item will be placed on the Agenda for the February 23, 2004 meeting for review and discussion.

8) **MONTHLY BUDGET PREPARATION AND REVIEW:**

Brian Lynch distributed the Appropriation Summary for the time period 7/1/03-1/26/04 for the General Fund Parks and Recreation (Dept. 4400), and the General Fund Senior Services (Dept. 4405). There were no questions or discussions regarding this budget.

- 9) **PROGRAM REVIEW:**  
Brian Lynch read from a note from Pam Gery in her absence that she is in the midst of planning the Spring/Summer 2004 Brochure.
- 10) **LAND ACQUISITION:**  
Land Acquisition was discussed under Parks and Fields.
- 11) **OTHER BUSINESS:**  
There was no other business for discussion.
- 12) **PLANNING FOR NEXT MEETING'S AGENDA:**  
The next regularly scheduled meeting will be held on February 23, 2004 (late due to the President's Day holiday). "Annual Budget Preparation" will remain on the Agenda. "Nominations and Elections of Officers" will be deleted from the Agenda.
- 13) **ADJOURNMENT:**  
There being no further business, Ronald Bergmark made a Motion that the meeting be adjourned at 8:40 p.m. This Motion was seconded by Randy Joiner. All were in favor, and the meeting adjourned.

Submitted By

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Jeanette M. Marshall, Clerk