

PERMANENT PROJECT BUILDING COMMITTEE

**Town Council Chambers
North Branford Town Hall
Tuesday, October 14, 2008**

MINUTES OF SPECIAL MEETING

Chairman, Alfred DeRosa, called the meeting to order at 6:42 p.m.

Roll Call: Chairman, Alfred DeRosa, Vice Chairman, Stephen Whalen, Carol Davidson, Chris Mann, Jack Krasko (joined the meeting at 6:50 p.m.), Debbie Prunier (joined meeting at 7:10 p.m.)

Absent: Gabriel Varca

Others Present: Michelle Knockwood, Purchasing Assistant; Bill Choti, BOE, Robert Wolfe, BOE; Joanne Wentworth, Deputy Mayor; Bruce Hoff, Turner Construction, Keith Goldberg, Pinnacle One; Jamie Clegg, Schoenhardt Architects; Juyoung Park, Newman Architects; Larry Secor, Nafis & Young Engineers, Inc.

Discussion and Action Re: Smith Library

a. Approval of Minutes – Tabled to meeting of October 27, 2008

b. Report and Action:

Keith Goldberg, of Pinnacle One, reported that the landscaping and hydro seeding are now complete, the one missing piece for the window wall is now in and the window wall would now be complete if a piece had not been dropped and now has to be replaced. He states that Wallingford Electric is expected to get power to the building on Friday, October 17, 2008, or by Tuesday, October 21, 2008 by the latest. He also reported that all of the stainless portion of the railings have been installed and they will be hanging the wood doors and hardware this week. The millwork is being fabricated. The plumbing and fixtures are all being installed this week and the handicap lift is in. All in all the project is right on schedule for mid-December. He also reported that they have kept a fan on the ongoing problem with water in the basement and it has been dry. He will see what happens with the next rain and report back then. He stated that PCO #59 had been approved in the amount of \$16,000.00 at the last meeting and actually came in at a cost of \$16,089.00 and asked for approval of the actual amount, as such, a motion was made by Stephen Whalen, seconded by Carol Davidson to approve PCO #59 in the amount of \$16,089.00 and the motion carried unanimously. He also brought up PCO #70 in the

amount of \$392.00 for paint, which he states that Jack Krasko had already verbally approved, and is looking for approval of same, as such, a motion was made by Stephen Whalen, seconded by Carol Davidson to approve PCO #70 in the amount of \$392.00 and the motion carried unanimously.

c. Furniture, Fixtures & Electrical (FF&E) – continued discussion:

Jamie Clegg, of Schoenhardt Architects, presented the members with an updated pricing summary sheet at which time a very brief discussion of the changes took place. A motion was made by Stephen Whalen to approve the FFEs as presented in the total amount of \$159,959.29, seconded by Carol Davidson and said motion was carried unanimously.

On a motion by Jack Krasko and seconded by Debbie Prunier, the following applications/invoices were approved unanimously:

Advanced Perf. Glass.....App. #1.....	\$ 29,450.00
CT Mason.....App. #3.....	\$105,899.82
Ferguson Electric (Plumbing).....App. #2.....	\$147,887.97
Ferguson Electric (HVAC).....App. #2.....	\$ 8,112.71
Ferguson Electric (Electrical).....App. #2.....	\$242,976.13
Greenwood Indust.....App. #1.....	\$103,535.75
S.G. Milazzo.....App. #5.....	\$ 97,453.78
W.J. Mountford.....App. #6.....	\$239,044.70
United Steel.....App. #5.....	\$ 1,853.00
Warehouse Store Fixture.....App. #1.....	\$ 4,560.00
Xenelis Construction.....App. #6.....	\$ 76,225.15
MT Group.....Invoice # MTCT 104488.....	\$ 4,448.00
Nafis & Young.....Invoice #429-08.....	\$ 6,134.50
Newman Architects...Invoice #17205.....	\$ 32,868.18 (approx. \$300,000.00± balance on contract)

Jack Krasko then made a motion to hold off on any future payments to Newman Architects until the issues with the millwork have been resolved, seconded by Debbie Prunier and carried unanimously.

Discussion and Action Re: Atwater Library

- a. **Approval of Minutes** – Tabled to meeting of October 27, 2008
- b. **Report and Action** - Keith Goldberg, of Pinnacle One, reported that there is a team meeting scheduled on October 15, 2008 at 10:00 with Schoenhardt Architects and that nothing more is happening with this project at this time.

Discussion and Action Re: NBIS

- a. **Approval of Minutes** – Tabled to meeting of October 27, 2008
- b. **Report and Action:**

Bruce Hoff, of Turner Construction, updated the members on the status of the testing of heating lines and discussed that they will be tied into the boiler and should function properly. He also discussed the steps taken to correct and improve water pressure issues in staff lavatories and supplying hot water to locker room sinks.

Mr. Hoff states that there is only one outstanding contract at this time with Kone and that should be sent to the Town within the next few days. He stated that he is not looking for approval of any PCOs at this time.

Larry Secor, of Nafis and Young, reported that all work seems to be going fine and within the scope of the specifications and drawings. He also reminded members that he or any other engineer in his office can be reached at any time via e-mail or phone to answer any questions you have.

A discussion between the members and Juyoung Park, of Newman Architects, then took place with regard to the millwork and it was decided that Michelle Knockwood would attempt to schedule a meeting between all involved parties in order to come to some sort of resolution.

On a motion by Stephen Whalen and seconded by Carol Davidson, the following applications/invoices were approved unanimously:

Cherry Hill Glass.....	App. #4.....	\$12,182.00
CT Boiler.....	App. #6.....	\$84,582.92
Schoenhardt.....	Invoice #05126.04-24.....	\$ 7,225.74

Stephen Whalen then made a motion to approve Empire Restoration CO in the amount of \$5,400.00 for roof repairs, seconded by Carol Davidson and carried unanimously.

Discussion and Action Re: Other Business

- a. **Calendar of Dates for 2009** – Approved with changes.
- b. **Commissioning Agent** - Tabled to meeting of October 27, 2008.

Page Four
October 14, 2008

Adjourned: On a motion made by Jack Krasko, seconded by Steve Whalen, the meeting was adjourned by Chairman, Al DeRosa at 7:53 p.m.

Respectfully submitted,

Meaghan T. Campbell
Recording Secretary

cc: Town Clerk, Town Manager, Members, Mayor, Deputy Mayor, Purchasing Assistant, Superintendent of Schools,
Library Director, Council Liaison, BOE Chairperson, Project Managers