

PERMANENT PROJECT BUILDING COMMITTEE

**Town Council Chambers
North Branford Town Hall
Monday, June 22, 2009**

MINUTES OF REGULAR MEETING

Vice Chairman, Stephen Whalen, called the meeting to order, beginning with Executive Session at 6:10 p.m.

On a motion made by Jack Krasko, seconded by Anthony Sidera, and approved unanimously, the Committee adjourned the Executive Session at 7:05 p.m..

Roll Call: Vice Chairman, Stephen Whalen, Jack Krasko, Anthony Sidera, Debbie Prunier, Carol Davidson (arrived at 6:25 pm)

Absent: Chairman, Alfred DeRosa, Bonnie Symansky

Others Present: Richard V. Branigan, Town Manager; Michelle Knockwood, Purchasing Assistant; Joanne Wentworth, Town Council; Bob Hull, Libraries; Bill Choti, BOE; Keith Goldberg, Pinnacle One; Bruce Hoff, Turner Construction; Michael Scott and Juyoung Park, Newman Architects; Larry Secor, Nafis & Young Engineers; Mark Hopper, Schoenhardt Architects

Citizens Statements: None.

Discussion and Action Re: Smith Library Renovation and Expansion Project:

On a motion made by Carol Davidson, seconded by Anthony Sidera, the Minutes of the June 8, 2009 meeting, with regard to the Smith Library Renovation and Expansion Project, were approved unanimously.

Keith Goldberg reported that the roof repairs to the existing building have been addressed and there have been no leaks in the past two weeks. He also stated that the gutter was also fixed at no charge. Mr. Goldberg stated that the retainage schedule will be discussed at the next meeting.

Discussion and Action Re: Atwater Library Renovation and Expansion Project:

On a motion made by Carol Davidson, seconded by Anthony Sidera, the Minutes of the May 26, 2009 meeting, with regard to the Atwater Library Renovation and Expansion Project, as amended, were approved unanimously.

It was reported that there were 13 attendees for the mandatory walk through for abatement, with the bid taking place on Thursday, June 25, 2009 at 2:00 p.m. and there are at least 10 bids expected. There are 13 bid packages for construction and there is expected to be 50+ bidders. This walk through will take place on Thursday, June 25, 2009 at 1:00 p.m. It was also noted that there will be an addendum issued with a couple of issues to address.

Keith Goldberg provided the Committee with a spreadsheet of the two library projects and a brief discussion of same followed.

It was also reported that there are 11 alternates listed to date, with the circular driveway being the largest alternate thus far. It was noted that the Town Council is in favor of having the circular driveway. It was further noted that the Town Council expects to be provided with a list of alternates and would like to be included in the sharing of bid results when they come in.

Town Manager Branigan stated that he had met with Mary Louise Jensen of the State Library Board and it was confirmed that no contracts can be signed until approval is received from the State Library Board.

Discussion followed with regard to Special Inspector services. As such a motion was made by Jack Krasko, seconded by Carol Davidson to approve payment of up to \$4,500.00 for Special Inspector services, which was approved unanimously.

On a motion made by Jack Krasko and seconded by Anthony Sidera, the following applications/invoices were approved unanimously:

Ciulla & Donofrio.....Invoice #12545.....	\$ 94.50
Ciulla & Donofrio.....Invoice #12354.....	\$ 488.25

A motion was made by Carol Davidson, seconded by Jack Krasko, to authorize payment to MT Group of up to \$20,000.00 for special testing, which was approved unanimously.

Discussion and Action Re: NBIS Renovation and Expansion Project:

On a motion made by Jack Krasko, seconded by Anthony Sidera, the Minutes of the June 8, 2009 meeting with regard to the NBIS Renovation and Expansion Project were approved unanimously.

Bruce Hoff of Turner Construction reported the moving company would start working on Thursday, June 25, 2009. Discussion then followed with regard to asbestos issued in the boys and girls locker room areas.

With regard to the construction schedule, Mr. Hoff reported that all cabinets are installed on the 3rd floor and on the 2nd floor the ceilings, grids, pads and sprinkler pipes have been cut in and the area has been painted. He also reported that the stairwell is done up to the 3rd floor and they have finished installing cabinets and stair brick on the 2nd floor.

In reviewing the two week look ahead, metal lockers will be installed on 2nd and 3rd floors, work will commence in the gym area of Area E. Anthony Sidera asked about leaks and Mr. Hoff stated that he will be meeting with roofer and mason to take of any leaking problems. Mr. Hoff asked that Committee to think about taking down the walkway in order to perform site work for approximately 3 months, adding that the area could be sanded and plowed if necessary. The Tel/Data installation will begin on June 29, 2009 and specifications are being worked on for cleaning services.

On a motion made by Jack Krasko and seconded by Anthony Sidera, the following applications/invoices were approved unanimously:

Ciulla & Donofrio.....Invoice #12545.....	\$ 150.75
Ciulla & Donofrio.....Invoice #12441.....	\$ 240.75
Ciulla & Donofrio.....Invoice #12354.....	\$ 1,201.50
Eagle Environmental.....Invoice #7464.....	\$ 250.00
Horizon Engineering.....Invoice #2.....	\$10,586.76

A motion was made by Jack Krasko, seconded by Debbie Prunier, to approve PCO 020/LR 098 (paint) in the amount of \$13,284.00, which was approved unanimously.

A motion was made by Jack Krasko, seconded by Debbie Prunier, to approve PCO 0149/LR 102 (asbestos) in the amount of \$19,788.00, which was approved unanimously.

A motion was made by Debbie Prunier, seconded by Anthony Sidera, to pay AT&T the amount of \$16,138.08 for CEN relocation, which was approved unanimously.

A motion was made by Debbie Prunier, seconded by Anthony Sidera to approve overtime allowance not to exceed the amount of \$60,584.00, which was approved unanimously.

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Discussion and Action Re: Other Business

None.

Adjournment: On a motion made by Jack Krasko, seconded by Debbie Prunier, the meeting was adjourned by Vice Chairman, Stephen Whalen at 8:46 p.m.

Respectfully submitted,

Meaghan T. Campbell
Recording Secretary