

PERMANENT PROJECT BUILDING COMMITTEE

**North Branford Intermediate School
Choral Room
Monday, May 26, 2009**

AMENDED MINUTES OF REGULAR MEETING

Chairman, Al DeRosa, called the meeting to order at 7:03 p.m.

Roll Call: Chairman, Alfred DeRosa, Vice Chairman, Stephen Whalen, Jack Krasko, Anthony Sidera, Bonnie Symansky, Debbie Prunier and Carol Davidson

Others Present: Richard V. Branigan, Town Manager; Michelle Knockwood, Purchasing Assistant; Bob Hull, Libraries; Bill Chotti, BOE, Keith Goldberg, Pinnacle One; Bruce Hoff, Turner Construction; Michael Scott, Newman Architects; Larry Secor, Nafis & Young Engineers; Mark Hopper, Schoenhardt Architects

Citizens Statements: None.

Discussion and Action Re: NBIS Renovation and Expansion Project:

On a motion made by Bonnie Symansky, seconded by Stephen Whalen, the Amended Minutes of the May 11, 2009 meeting with regard to the NBIS Renovation and Expansion Project were approved unanimously.

Bruce Hoff of Turner Construction stated that he met with Meyers and Alan and discussed the move coordination and will meet again in a week. He then reviewed a series of PCOs he had already gone over with Jack Krasko, going into the most detail about PCO #0120 with regard to a new circuit. Discussion followed regarding the difficulty in getting this problem solved in a timely fashion.

With regard to progress to date, Mr. Hoff stated that the walk-through showed where the project is to date. He pointed out that they continue to work on the punch list in Area F, started demolition in Area E, energizing the electrical closet in Area C, installing light fixtures, continuing brick work, installing cabinetry, working on bathroom fixtures and painting, miscellaneous plumbing and electrical on the third floor, all at Area B.

Mr. Hoff then stated that he is looking for approval for overtime hours, looking at a cost of roughly \$35,000.00-\$40,000.00. He will have a more definitive number with a schedule and time frame at the next meeting.

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Discussion then followed with regard to the cost of change orders and the fact that the amounts are adding up very fast.

Steven Whalen moved, seconded by Bonnie Symansky, to approve Horizon Engineering, Invoice No. 1 in the amount of \$9,214.44 and Newman Architects Invoice No.: 17437 in the amount of \$33,512.06.

Town Manager Branigan then reviewed the proposal or additional services from Nafis and Young with regard to their charges for move coordination, pointing out that we have provided great rates and made it clear that the amount provided may go up. Jack Krasko moved, seconded by Bonnie Symansky to approve Nafis & Young's proposal not to exceed the amount of \$7,500.00, which was approved unanimously.

Discussion and Action Re: Smith Library Renovation and Expansion Project:

On a motion made by Steven Whalen, seconded by Carol Davidson, the Minutes of the May 11, 2009 meeting, with regard to the Smith Library Renovation and Expansion Project, as amended, were approved unanimously.

Al DeRosa asked if end panels are in yet and Bob Hull responded that they not yet in. Keith Goldberg of Pinnacle One reported that the HVAC units being adjusted and the landscaping is complete.

Town Manager Branigan stated that he received a letter from Schoenhardt Architects with regard to the railing and will be forwarding that letter to Attorney Donofrio to be discussed at the next meeting.

Discussion and Action Re: Atwater Library Renovation and Expansion Project:

On a motion made by Steven Whalen, seconded by Carol Davidson, the Minutes of the May 11, 2009 meeting, with regard to the Atwater Library Renovation and Expansion Project, as amended, were approved unanimously.

Keith Goldberg stated that as of Thursday last week he had received 100% bid documents and he is still going through the preliminary estimates should have 100% estimate by the end of the week and he has started a constructability review and hopes to be done with that by the end of next week. Discussion followed with regard to the construction budget and contingency amounts.

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Jack Krasko asked when the project will be going out to bid and Mr. Goldberg stated that he is trying to get everything in order as quickly as possible and make sure all information is accurate in the process. It is estimated that construction will start in mid-July. Discussion followed with regard to putting the demolition portion of the project out to bid immediately. Michelle Knockwood will look into sending out abatement to bid in a separate bid package.

Town Manager Branigan requested that the Town logo be added to the label of the bid document. Discussion followed with regard to light fixtures, fire alarm system, wheelchair lift in comparison to Smith Library.

Chairman DeRosa then pointed out that the Schoenhardt bill for 100% bid documents is dated April 30, 2009 and the actual documents were not received until May 11, 2009. As such, Steven Whalen moved, seconded by Jack Krasko, to hold the Schoenhardt bill for one month, which motion was approved unanimously.

Discussion and Action Re: Other Business

None.

Adjournment: On a motion made by Stephen Whalen, seconded by Carol Davidson, the meeting was adjourned by Chairman, Alfred DeRosa at 8:15 p.m.

Respectfully submitted,

Meaghan T. Campbell
Recording Secretary