

**Agenda Minutes**  
**HAZARDOUS WASTE/RECYCLING COMMITTEE**  
**Thursday, December 9, 2010**  
**Town Hall - 7:30 p.m.**

**Members Present:** Mary Bigelow, Lorane Black, David Bowen, Elizabeth Boissard, Hank Petroskey, Nancy Cianciulli, Daniel Armin and Donna Cordone

**Members Absent:** Thomas Scelfo, Deborah Anderson, Laura Magaraci and Art Feldman

**1) Call to Order**

The discussion started at 7:40 p.m. by Chairperson Mary Bigelow.

**2) Pledge of Allegiance**

The Committee faced the flag and recited the Pledge of Allegiance.

**3) Approval of Minutes of November 18, 2010**

Motion was made by David Bowen and seconded by Elizabeth Boissard, to approve the corrected minutes of November 18, 2010, which motion carried unanimously with Dan Armin and Nancy Cianciulli abstaining.

**4) Correspondence:** Review of correspondence – None reviewed.

**5) Report from Purchasing Assistant Michelle Knockwood/Town Manager, Richard**

**Branigan:** Chairperson Bigelow reported that the Town Manager has stated that the Town Attorney is looking at the recycling ordinance at this time and will be getting back to the committee with any comments and/or revisions he may have.

**6) Sub-Committee Reports:**

*Status of Waste Plan – Thomas Scelfo* – Tom reported via email that no haulers have been approved yet, so we still have not made a plan.

*Status of Trash/Recycling Ordinance – Thomas Scelfo* – As stated above, the Town Attorney is reviewing.

*Welcome Kit- Elizabeth Boissard-* Liz reported that 7 cards were sent out for November and one person came in on Saturday. She also stated that she has put historical society information in the welcome kit and will switch things out from rec center when necessary.

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*Answering Machine Information – Deborah Anderson* – In Debbie’s absence, Hank called the answering machine and determined that all information is up to date.

*School Liaison – Hank Petroskey and Dan* – Hank has nothing to report. Dan reported that he took a tour of Jerome Harrison and the High School and at Jerome there are bottle recycling containers and paper specific containers and trash containers had only trash in them. Ursula Penzywater is the head of recycling for the district and he has invited her to several meetings Dan asked Donna if she could contact Ursula to invite her to a meeting and Donna will try to contact her. Dan said both schools were markedly improved. It was agreed that Ursula should be at the meeting with the Superintendent after the beginning of the year.

*Public Relations – Laura and Art – Signs* – Both Art and Laura were absent, there was no report on public relations.

*Publicity & Articles – Donna & Nancy*– Donna stated that she’s received confirmation from Frank Mentone that an article has been printed, she still has to see if it is actually in the paper. Nancy said we need to be 3 weeks ahead to advertise so that they can stay on top of the advertising people and make sure they put the articles in. Nancy said that the card should be updated to read “Check the hotline for electronics recycling dates”.

*Report Town Council* – A brief discussion as to whether or not we need a representative at the meeting or if the Town Manager can just give a report took place. It was decided that a representative of the group would attend when there is a need to address the council on important issues.

*Containers for Telephone Books – David Bowen* – Dave stated we are well contained. He reported that it is difficult to measure how full the book bin is as you cannot see inside. The clothing bin is about ½ full. As new phone books have now been delivered, there will be many more phone books coming into the recycling center.

*Results of November 6, 2010 Paper Drop-Off* – Hank reported that 42 vehicles came through, one card came in for a bin and they sold one bin for \$10.00.

*Leaf Drop Off – Lorane Black* – Lorane said it went very well. Discussion regarding keeping the leaf drop off open for drop off at any time, and the fact that it is more of an insurance liability to allow people on to Town property unsupervised. Hank reported that the one complaint he heard was that we usually go the week after thanksgiving and we did not do it this year.

**7) Other Business:**

- **Status regarding future appointments** – Dan said that Dennis is still interested, he’s just got to get the resume from him so it can be presented to the council.
- **N.B.E.-Waste Plan**
- **Budget for 2010-2011** – Discussion regarding needing money for special projects continued and the fact that follow up discussion should take place with the Town Manager. Nancy Cianciulli moved to request additional money in the amount of \$500.00 for special projects, seconded by Dan Armin and approved unanimously. Special projects would include earth day, the potato festival, etc.. Hank will put a wish list together to present with dollar amounts to it to present to the Town Council.
- **Solid Waste/Recycling Card** – The card is being worked on. Lorane will call Tom about changes and Liz mentioned the changes made prior to take out bulky waste and add 1-7 for plastics and change gray board to say box board.
- **Volunteers for January 8,2011 Electronics Collection & Paper Drop Off** – Dan Armin, Donna Cordone and Mary Bigelow volunteer with Dave stating he would try to attend as well as Nancy Cianciulli and Dan stated he would attempt to get Dennis there also.
- **Nike Reuse a Shoe** – Nothing has changed.

**8) Miscellaneous:**

**9) Citizen’s Statement:** None

**10) Adjournment:**

There being no further business, the meeting was adjourned at 8:59 p.m.

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Meaghan T. Campbell, Secretary