

Agenda Minutes
HAZARDOUS WASTE/RECYCLING COMMITTEE
Thursday, January 13, 2010
Town Hall - 7:30 p.m.

Members Present: Mary Bigelow, Thomas Scelfo, Elizabeth Boissard, Hank Petroskey, Nancy Ciancuilli, Daniel Armin, Donna Cordone and Art Feldman

Members Absent: Laura Magaraci, Lorane Black, David Bowen and Deborah Anderson

1) Call to Order

The discussion started at 7:35 p.m. by Chairperson Mary Bigelow.

2) Pledge of Allegiance

The Committee faced the flag and recited the Pledge of Allegiance.

3) Approval of Minutes of December 9, 2010 Motion was made by Hank Petroskey and seconded by Elizabeth Boissard to approve the amended minutes of December 9, 2010 with Thomas Scelfo and Art Feldman abstaining.

4) Correspondence: Review of correspondence – At this time Chairperson Bigelow informed the Committee members that member Lorane Black would be going in for surgery and miss the next couple of meetings. Resource Recycling and Biocycle Magazines were passed around for review. Chairman Bigelow presented the Committee with a resignation letter received from member Laura Magaraci explaining that other work is interfering with her time she can commit to the committee here and she would unfortunately have to resign.

5) Report from Purchasing Assistant Michelle Knockwood/Town Manager, Richard Branigan: No report given neither Town Manager Branigan nor Purchasing Assistant Knockwood were present. Chairperson Bigelow did mention that we will have to provide a leaf report to Rita in the Town Manager's office.

6) Sub-Committee Reports:

Status of Waste Plan – Thomas Scelfo – Tom reported that a list of approved recyclers is coming soon.

Status of Trash/Recycling Ordinance – Thomas Scelfo – As far as Tom is aware, the Town Attorney is still reviewing the revised ordinance.

Page Two
January 13, 2011

Welcome Kit- Elizabeth Boissard- Liz reported that she sent out 7 cards for December. She also reported that she will be sending out the thank you cards for helping with the leaf collection. Liz will also send a get well card to Lorane.

Answering Machine Information – Deborah Anderson – Nancy said it is updated with all new information.

School Liaison – Hank Petroskey and Dan – Hank is going to be meeting with Superintendent Schoonmaker, as well as school staff involved in recycling, at Stanley T. Williams next Thursday at 9:30 am and he will take any suggestions on what to discuss with them. Nancy stated they have great recycle signs in the Guilford school system, she will look on-line to see if she can find them. Dan stated that food composting should be discussed, plasticware and what they're doing with it, who's picking up the recyclables should also be discussed as well as making sure each school is stocked with the proper number of recycling containers. It was also discussed that plans for Earth Day should be brought up at this meeting.

Public Relations – Laura and Art – Signs – Art handed out a package with copies of all existing signage for recycling that currently exists and discussion followed regarding what changes additions/deletions should and will be made. Discussion then followed regarding the roll of public relations as compared to publicity and articles. Chairperson Bigelow explained that the public relations rep should be more involved in the events that go on in town rather than the advertising or press releases. Art reported that he met with Anthony Esposito with regard to the Town website and he said that Gina can now update information on the web. He will be following up with Anthony regarding getting information on the emergency preparedness plan the Town now has in place.

Publicity & Articles – Donna & Nancy – Nancy is still working with The Sound and trying to get them to print more articles. Totoket Times has been doing a good job.

Report Town Council – Chairperson Bigelow stated that the Town Council needs to be made aware that we have five people that need to be reappointed and there are still people interested in joining. It should be determined if anything has happened with the as it is overdue and things are mandated to go into effect as of October 1, 2011 – time is of the essence.

Containers for Telephone Books – David Bowen – Mary looked at boxes and they look like they're all set. Hank brought up the e-mail he sent regarding where the money goes from the Got Books people, he is also trying to find out where this "handbook" is that was supposedly sent to the "Book Bin Coordinator". Hank also mentioned that they have offered a tour of their facility in Massachussetts if anyone is interested.

Page Three
January 13, 2011

Rescheduling of January 8, 2011 Paper Drop-Off and Ewaste Collection – Ewaste is rescheduled for January 15, 2010. Dan Armin, Donna Cordone and Mary Bigelow are available to volunteer for this collection and Dan thinks Dennis will be going also.

Leaf Drop Off – Lorane Black – The total number of vehicles that came through for leaf drop off was 266.

7) Other Business:

- **Status regarding future appointments** – Need to get Dennis’ letter and resume into Town Council
- **N.B.E.-Waste Plan** – Hank Petroskey moved, seconded by Nancy Ciancuilli, to discuss the NB E-Waste Plan at the next meeting, which motion was approved unanimously.
- **Budget for 2010-2011** – Elizabeth Boissard moved, seconded by Nancy Ciancuilli, to reimburse Art Feldman for money spent on for with Art providing invoice for same, which was approved unanimously
- **Solid Waste/Recycling Card** – Discussion regarding of the color began and a light green was agreed upon. Changes were reviewed, discussed and agreed upon by the Committee as reflected on the final revised Solid Waste/Recycling Card attached.
- **Volunteers for February 5, 2011 Paper Drop Off** – Art Feldman and Dan Armin volunteered.
- **Video Production for Cable** – Mary stated that cable would like a production to put on the cable network. The contact person’s name is Hugo Olguin and a meeting should be scheduled to put something together.

8) Miscellaneous:

9) Citizen’s Statement: None

10) Adjournment: There being no further business, the meeting was adjourned at 10:15 p.m.

Meaghan T. Campbell, Secretary