

MINUTES

HAZARDOUS WASTE/RECYCLING COMMITTEE

Thursday, November 10, 2005
Town Council Chambers
7:30 p.m.

Members Present: David Rathbun, David Bowen, Lorane Black, Thomas Scelfo, Elizabeth Boissard, Kate Fleming and Barbara Hutchinson

Also present was Purchasing Assistant Michael Betz, Town Engineer Kurt Weiss, and Civil Engineer Al Perry

Members Absent: Eric Johnson, Margaret Hrabchak, and Mary Bigelow

1) Call to Order

The meeting was called to order at 7:38 p.m.

2) Pledge of Allegiance

The Committee faced the flag and recited the Pledge of Allegiance.

3) Approval of Minutes

Lorane Black made a Motion to approve the Minutes of the Meeting of October 13, 2005. David Bowen seconded the Motion. Kate Fleming and Barbara Hutchinson abstained; all other members were in favor and none opposed. The Motion was passed.

4) Correspondence

David Rathbun stated he had not received any correspondence.

5) Update of MS4 Storm Management Program by Kurt Weiss and Al Perry

Town Engineer Kurt Weiss stated they remain focused on getting the word out to the public. He distributed a Memo dated November 10, 2005 to the Committee with a status update on the MS4 program. They are working on a checklist and a policy for the Public Works Department, to educate and train them as well. They are creating training materials (video, etc.) Training will take place to educate the employees as to their goals. Civil Engineer Al Perry presented a map of the Town of North Branford "Outfalls" which highlighted where storm water collected exits into streams, etc. Mr. Perry stated that he will need information from the

Committee as outlined in that Memo in early January for the 2005 Annual Report. Lastly, he presented a pamphlet, a brochure, and a poster that will be distributed at libraries, Town Hall, Community Center, etc. to educate and inform the public. He presented a video entitled "After the Storm" which Kate Fleming will give to the cable access television channel to be broadcast. He will have pamphlets dropped off at the Recycle Building in time for the December collection date. He is also working with the schools to educate the students. Lastly, he reported that there is an RFP to re-do the Town's website, and he will look to the Committee in January for input and direction.

6) Report from Michael Betz

Michael Betz announced that he is leaving the employ of the Town. He presented the members with the recycle bags that were ordered for the Welcome Kits. He stated that the roll off containers were removed and replaced with empty ones. Lastly, he suggested that this Committee look to the Town Council for the hiring of a Recycle Coordinator.

7) HazWaste Report

Results of Wallingford's Electronics Collection Day: David Rathbun reported that the collection was very productive, and that 721 vehicles were served, and approximately 50-60 vehicles were turned away because of the heavy collection traffic which resulted in their inability to be served before the collection ended at 1:00 p.m.

Results of North Branford Recycles Day: David Rathbun turned over to Michael Betz \$352.00, which represented \$347.00 for November (including \$3.00 which was change that someone did not take), and \$5.00 for a bin sold in October. This was comprised of 135 tires, 23 recycle bins, and 13 composters. He stated that there are no composters available for use, as the remaining ones all have broken bottoms. He will check a brochure in the composter to locate the company name, and will contact them to see if just the bottoms (Qty. 25) can be purchased. There were in excess of 65 vehicles on North Branford Recycles Day, generating 135 tires, 81 gallons of oil, and 27 batteries.

8) Welcome Kit Project:

Obtain M45 Data or Sales Ratio Sheet from Assessor's Office: Elizabeth Boissard will obtain one month of data from the Assessor's Office and present it at the next meeting.

Produce Draft "Welcome Post Card": Barbara Hutchinson and Kate Fleming will work on a draft of the post card.

Determine Organizations and Town Agencies Wishing to Provide Publications: A discussion was held regarding who would be invited to participate in the Welcome Kit, and it was decided that it would be limited to municipal departments and organizations. Participation could include Chamber of Commerce, libraries, Parks and Recreation Department, Senior Center, Totoket Historical Society, information from the Town Clerk, such as dog licenses, fishing licenses, etc. No commercial businesses will be invited to participate at this time.

9) **Discussion of 2006 Meeting Schedule**

The Town Holiday Schedule for 2006 was compared to a calendar and it was determined there were no conflicts regarding holidays and meeting dates. No meeting will be scheduled for the month of August. The Schedule will be filed with the Town Clerk in December.

10) **Open Items:**

Nomination of Officers for 2006: David Bowen nominated Elizabeth Boissard as Secretary. Thomas Scelfo seconded the nomination. David Rathbun nominated Barbara Hutchinson as Vice Chairperson. Elizabeth Boissard seconded the nomination. Elizabeth Boissard nominated David Bowen as Chairman. David Bowen seconded the nomination. Elections will take place at the December 8, 2005 meeting.

11) **Other Business**

Volunteers for December 3, 2005 Paper Collection: Eric Johnson and Lorane Black will be the volunteers.

Future Articles for Totoket Times and The Sound: Barbara Hutchinson will publish the results of Wallingford's Electronic Collection Day, and of North Branford Recycles Day.

Miscellaneous: None.

12) **Citizen's Statements**

There were no citizens present at this meeting.

13) **Adjournment**

There being no further business, Kate Fleming made a Motion, seconded by Barbara Hutchinson, to adjourn the meeting at 9:02 p.m. All were in favor, none opposed or abstained, and the Motion passed.

Respectfully Submitted,

Jeanette M. Marshall, Clerk