

# Town of North Branford

## Board of Fire Commissioners

### MINUTES

REGULAR MEETING, COMPANY #2 FIREHOUSE

SEPTEMBER 3, 2009

**CALL TO ORDER:** Chairman Civitello called the meeting to order at 7:30 p.m. with the pledge of allegiance to the flag.

**ROLL CALL:** Chairman Joseph Civitello, Vice-Chairman Donald LaBanca, and Commissioners James Blakeslee, Anthony DellaCamera. Commissioner Angelo Tosi arrived at 8:30 p.m.

**OTHERS:** Officers: Fire Chief William Seward, III, Deputy Chief Anthony Esposito, Jr., Assistant Chief of Training Mark Amatrudo, and Captain Laura Burich.

**RECOGNITION OF MRT/FF1 GRADUATES:** Gary Steck and Mario DeRosa completed their firefighter 1 training. The following are MRT graduates: James Asmus, Daniel Broderick, Jonathan Byrd, Kaila DeFrancesco, Shelby Emerson, Zach Gough, Jeremy Kopylec, Richard LaBree, Kevin Mason, Philip Masotta, Christopher McNeill, William Salg, Ryan Sullivan, James Walczak, and Daniel Zulawski.

Photos were taken with the Board of Fire Commissioners (BOFC) and all were congratulated and given certificates.

**PUBLIC HEARINGS AND COMMENTS:** None.

**READING OF PREVIOUS MINUTES:** Vice-Chairman LaBanca made a motion that was seconded by Commissioner DellaCamera that the Minutes from the May 7, 2009 Meeting be approved. On roll call vote, three in favor and one abstention by Chairman Civitello as he was absent from that meeting.

**EXECUTIVE SESSION:** Vice-Chairman LaBanca made the following motion that was seconded by Commissioner Blakeslee: Be it hereby resolved that the BOFC adjourns to Executive Session at 7:41 p.m. for discussion on a personnel matter pursuant to C.G.S. 1-200 (6)(A). Those present will be Chairman Civitello, Vice-Chairman LaBanca, Commissioners Blakeslee and DellaCamera, Chief Seward, Deputy Chief Esposito and Assistant Chief of Training Amatrudo. On roll call vote, all in favor.

Commissioner Tosi arrived at 8:30 p.m. during Executive Session.

Vice-Chairman LaBanca made the following motion that was seconded by Commissioner Tosi: Be it hereby resolved that the BOFC reconvenes to public session at 9:34 p.m. On roll call vote, all in favor.

**READING OF PREVIOUS MINUTES (CONTINUED):** Commissioner DellaCamera made a motion that was seconded by Commissioner Tosi to approve the June 4, 2009 Minutes. On roll call vote, three in favor and two abstentions by Chairman Civitello and Commissioner Blakeslee as they were absent from that meeting.

**NOTICES AND COMMUNICATIONS:** None.

**DEPARTMENTAL OFFICERS' REPORTS:** The Fire Marshal's Report for August listing 148 calls was distributed at the meeting along with reports from Deputy Chief Anthony Esposito, Deputy

Chief of Training Robert Colangelo and Assistant Chief of Training Amatrudo. The Fire Marshal's reports for June and July were previously mailed to the Board. The Ambulance Activity Reports for June and July were distributed.

**COMMISSION COMMITTEE REPORTS:** It was noted that the Committees needed to be changed to include Commissioner DellaCamera. He will be added to the following Committees: Communications, Insurance, Publicity, and Transportation.

**REPORT FROM CHIEF:** Chief Seward's memorandum to the Board regarding his report for the month of August was distributed and is attached to the Minutes and made a part hereof. His report noted that contracts were given to Vintech for ambulance personnel and to Comstar for ambulance billing. The tests for fire hoses and aerial and ground ladders were performed. A new department uniform emblem was designed and distributed to members. The firehouse software was upgraded as was the computer server at the dispatch center. Panasonic toughbooks have been received and installed in the ambulances and car 1. A laptop computer was ordered for the Fire Marshal's office for their use during field inspections. The Chief noted that there have been issues regarding dispatching of the fire vehicles and he forwarded a letter to Deputy Police Chief Doody. The Chief has clarified the awards process as it should be a department activity.

**UNFINISHED BUSINESS:** The status of the regionalization for dispatch was questioned and it was requested that the Clerk forward a letter to the Town Manager asking for an update. The BOFC also wanted an update on the status of the street numbering, knox boxes, and fire marshal billing issues and those issues will be incorporated in the letter to the Town Manager.

**NEW BUSINESS:** None.

**PUBLIC HEARINGS AND COMMENTS:** The annual chili fest will be held on October 3<sup>rd</sup> at Amato's.

**WELFARE OF THE COMMISSION:** None.

**ADJOURNMENT:** A motion was made by Commissioner Tosi and seconded by Commissioner Blakeslee to adjourn the meeting at 9:57 p.m. On roll call vote, all in favor.

Respectfully submitted,

Diane B. Whalen  
Board Clerk