

Minutes
Economic Development Commission
Monday, December 6, 2004
Town Council Chambers
909 Foxon Road
7:30 p.m.

1. Call to Order and Roll Call:

Members Present: Chairperson Al Clemente, Kevin Grant, Dawn Pearson, Jim Greening
Ex Officio Members: Karl F. Kilduff, Town Manager, Brian Miller, CERC, Jim Mahoney,
CERC

Members Absent: Joanne Wentworth

2. Approval of Previous: Chairperson Al Clemente made a motion to approve minutes from the October 4th minutes meeting, Dawn Pearson seconded the motion. No action was required on the Discussion Notes From November 1 meeting

3. Economic Development - Staff Report:

Jim Mahoney and Brian Miller from CERC give the following highlights:

- Seven (7) more business retention visits were completed this month
- Sent follow up letters to all businesses visited
- Met with prospective developer
- Brian Miller prepared draft outline of proposed zoning amendments for industrial zones

4. RGP Report:

RGP monthly update - Chairperson Al Clemente attended the November Meeting
Special Project status - Town Manager, Karl Kilduff is still working with Eileen Buckheit from RGP on a Route 80 Corridor Study and waiting for a written scope of work.

5. Any Other Items Members May Wish to Discuss: Town Manager, Karl Kilduff passed out schedule of meetings for the year 2005 for this commission. Chairperson Al Clemente made a motion to pass the schedule, seconded by Kevin Grant. (Schedule is attached).

6. **Adjournment:** There being no further business, Chairperson Al Clemente made a motion that the meeting be adjourned at 8:02 p.m. Kevin Grant seconded this motion. All were in favor, none opposed and the meeting adjourned.

Note: Please call the Town Manager's Office (484-6000) by Monday, 2:00 p.m. if you cannot attend.

Cc: Town Clerk, EDC Members, Mayor Michael Doody, Town Manager Karl F. Kilduff, Town Planner, Carol Zebb, Councilor Joanne Wentworth, Marie Burkle, Brian Miller, CERC and Jim Mahoney, CERC