

DISCUSSION NOTES
Economic Development Commission
Monday, November 1, 2004
Town Council Chambers
7:30 p.m.

1. **Call to Order:** Chairman Al Clemente called the meeting to order to 7:40 p.m.

Members Present: Al Clemente, Dawn Pearson

Members Absent: Kevin Grant, Jim Mahoney, Economic Development Coordinator and Jim Greening

Guests: Town Manager, Karl Kilduff, Councilor Joanne Wentworth and Brian Miller from CERC

2. **Approval of Previous Minutes:** Due to a lack of a quorum, minutes could not be approved.

3. **Economic Development - Staff Report:** Brian Miller from CERC give the following highlights:

- Town of North Branford was approved for the STEAP grant to assist real estate projects and CERC has been assisting with getting the project moving forward.
- Jim Mahoney continues to work on the CERC Site Finder with updated information on available real estate properties in North Branford.
- Jim Mahoney completed six business retention visits in the month of October.
- Brian Miller is working with Carol Zebb, Town Planner on Industrial Zoning (I-2 and I-3) in North Branford.
- Arrangements have been made with CID (Commercial Industrial Division) to have their February monthly meeting in North Branford.

4. **RGP Report:**

- a. RGP monthly update: Chairperson Al Clemente passed out RGP Board of Directors Summary from October 6, 2004 meeting. See attached
- b. Special Project status: Town Manager, Karl Kilduff is still working with Eileen Buckheit from RGP on a Route 80 Corridor Study.

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5. **Greater New Haven CID Meeting**: Arrangements have been made with CID to have their February 15 monthly meeting in North Branford and a discussion was held regarding how North Branford can make the meeting unique
6. **Any Other Items Member May Wish to Discuss**: Town Manager, Karl Kilduff mentioned he is working with Brain Miller and Jim Mahoney from CERC along with property owners for upcoming projects in the Town of North Branford.

In addition, Town Manager, Karl Kilduff passed the 2005 schedule for the Economic Development Commission Meetings, which met first Monday of every month. Due to lack of quorum, the schedule can not be approved.

7. **Adjournment**: The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Gina A. Cox
Secretary

Cc: Town Clerk, EDC Members, Town Manager, Karl F. Kilduff, Mayor Michael Doody, Town Planner, Carol Zebb, Councilor Joanne Wentworth, Marie Burkle and Steven Montesano

AGENDA
Economic Development Commission
Monday, December 6, 2004
909 Foxon Road
Town Council Chambers
7:30 p.m.

1. Call to Order and Roll Call
2. Approval of Previous Minutes
 - a. October 4, 2004 - Meeting Minutes
 - b. November 1, 2004 - Discussion Notes
3. Economic Development - Staff Report
4. RGP Report
 - a. RGP monthly update
 - b. Special Project status
5. Any Other Items Members May Wish to Discuss
6. Adjournment

NOTE: Please call the Town Manager's Office (484-6000) by Monday, 2:00 p.m. if you cannot attend.

Cc: Town Clerk, EDC Members, Mayor Michael Doody, Town Manager, Karl F. Kilduff, Town Planner, Carol Zebb, Councilor Joanne Wentworth, Marie Burkle, Brian Miller, CERC and Jim Mahoney, CERC