

**Agenda Minutes
Agriculture Commission Meeting
Monday, June 6, 2011
Town Manager's Conference Room
7:00 pm.**

1. Call to Order and Roll Call:

Call to Order: Cliff Potter called the meeting to order at 7:09 pm.

Members Present: Michael Doody, Joe DeFrancesco, Ryan Van Wilgen,
Joseph DeFrancesco

Member Absent: Gerald Adinolfi

Alternate Members: Dudley Harrison (7:35 p.m.)

Guests: Carol Zebb, Town Planner

Richard Branigan, Town Manager (8:05 p.m. – 8:20 p.m.)

2. Approval of Previous Months Minutes

Member Van Wilgen made a motion to approve the minutes of May 2, 2011 seconded by Member Doody. All were in favor.

3. Unfinished Business:

None at this time

4. New Business & Continued Business

- a. 2010-2011 brochure
- b. Augur Barn repairs grant issues left (if any)
- c. Walk through results at Augur Barn
- d. Greenhouse updates
- e. Potato Fest updates
- f. Member items to be discussed
- g. Visitor Comments

a. Town Planner Zebb informed the Agency that the brochure is all set. The proposed layout was reviewed last month. The color is light green. Totoket Times' rate will still be the same, although the expense for the paper will be \$205.00 less than last year. By the end of week ending June 10 it will be printed. It will be inserted into the July 1 issue of Totoket Times. Member DeFrancesco's ad will still be the same.

b. Town Planner Zebb also informed the Agency that she heard back from the administrator. The check was cut on May 16 and will be processed on May 17, 2011. She confirmed the Committee consented to \$30,000.00.

c. Chairperson Potter advised that Member Juniver went and got extra wood from Augur Barn to be used for sap boiling. Fran Merola and Larry Augur need to decide the fate of the remaining items in the barn.

d. Member Van Wilgen had no update regarding the greenhouse. The school curriculum still needs to be written.

e. It is confirmed with Bishops regarding the tent. Chairperson Potter suggested the Agency renting a tent next year, possibly from David Hall Rentals. Giant Oak and G&H have confirmed their static displays. Member DeFrancesco also confirmed his tractors for display. Gerard Adinolfi and Kevin Augur confirmed the tractor and hayrides. Member Doody suggested a letter to all local farmers to donate items to the farmer's market tent. Pete from NH signs will also design signs and Member Van Wilgen agreed to post all relevant signs.

f. Rose's requested the tractor pull of July 23, 2011 be changed to their location. Member Doody moved for a Motion to Change the Pull with Braggin Rights on July 23 to Rose's Orchards. Member Van Wilgen seconded. All were in favor.

g. Member Doody discussed the Town Attorney's Ordinance which will be discussed at the Town Council meeting of June 7, 2011. It is a line item (12b) on the Agenda. It may call for a public hearing.

5. Executive session

- a. Personnel matter, in accordance with C.G.S. Section 118a (e) (1)
- b. Action to be taken if any

No discussion at this time concerning this matter.

6. Adjournment

Member Doody moved, seconded by Member Van Wilgen to adjourn the meeting at 8:35 pm. The motion was carried unanimously.

Submitted by:

Debra Ann Criscuolo
Recording Secretary