

**Agenda Minutes**  
**Agriculture Commission Meeting**  
**Monday, October 4, 2010**  
**Town Manager's Conference Room**  
**7:00 pm.**

**1. Call to Order and Roll Call:**

**Call to Order:** Cliff Potter called the meeting to order at 7:03 pm.

**Members Present:** Cliff Potter, Gerald Adinolfi,  
Joe DeFrancesco and Ryan Van Wilgens.

**Member Absent:** Michael Doody and Carol Zebb, Town Planner

**Alternate Members:** Dudley Harrison, and Harry Juniver

**Guest:** None

**2. Approval of Previous Months Minutes**

Alternate Harry Juniver made a motion to approve the minutes of September 13, 2010, seconded by Dudley Harrison; all were in favor.

(Cliff Potter did the minutes until 7:16 p.m. Gina Cox finished the minutes)

**3. Unfinished Business:** None

**4. New Business**

- a. **Ag Comm. 2011 dates to meet**
- b. **Viability state grant. Next steps now after approval (ongoing)**
- c. **Discuss featured farms in The Sound newspaper update. (ongoing)**
- d. **Potato Fest ongoing info. (ongoing)**
- e. **Whiteboard farm history (like Durham fair museum)**
- f. **November forum, set date**
- g. **Tractor pull needs, info, updates (ongoing)**
- h. **Greenhouse project**
- i. **Fencing in front of Augur Farm**
- j. **Member's Items to be Discussed**
- k. **Visitor's comments**

a. *Agricultural Commission 2011 dates to meet:* The meeting dates are as follows:

January 3, 2011	February 7, 2011	March 7, 2011
April 4, 2011	May 2, 2011	June 6, 2011
July 11, 2011	August 1, 2011	September 12, 2011
October 3, 2011	November 7, 2011	December 5, 2011

b. Viability State Grant. Next steps now after approval (ongoing) Ken Neubig got the job.

c. *Discuss featured farms in The Sound Newspaper update:* (On Hold)

d. *Potato Fest ongoing info:* Member Harrison gave the commission on update from the Potato Festival meeting – the festival didn't have enough volunteers. The Festival to date made \$22,605. Member Potter mentioned the agricultural tent didn't make as much money as the previous years.

e. Whiteboard Farm History (like Durham Museum): Cliff passed out a photo of the Durham Museum has; Member Potter suggested Augur Barn or DeFrancesco's Farm would be a good examples. Member DFrancesco mentioned his daughter-in-law is working on the same thing. Cliff asked if she can forward pictures to him he can scan the pictures and return them to her. This is a great idea to promote the farmers in town.

f. November forum set date: The meeting will be set for November 10<sup>th</sup> (Wednesday) and Gina will do the agenda for the special meeting.

g. Tractor Pull needs, info, updates: The next tractor pull is October 23<sup>rd</sup>, Member Potter suggested that the power should be extended to the pole; just in case the pull continues after dark. Member Potter mentioned the portable potties are all set thanks to the Town Manager and Pam from Park and Recreation. The same food vendor will be there. Kevin is on board with the loader. Member Potter suggested the commission do a press release (picture) on the tractor pull in the Totoket Times.

h. Greenhouse Updates: Member DeFrancesco mentioned he needs the measurements for the benches. Member Potter passed out a letter regarding students working on the farms (volunteer), if any farmer is interested to contact the school superintendent.

i. Fencing around Augur Farm: Town Manager the fencing will go from the red house down in front of the Police Department down in front of the Augur Property.

j. Member's Item to Discussed: Member Potter mentioned the holidays are approaching and it was decided to have the tractors displayed at Town Hall earlier than the Christmas holiday. The tractors will be displayed starting October 19<sup>th</sup> and will be decorated for Halloween, Thanksgiving and Christmas. Member VanWilgen will display a sign such as "Support your Local Farmers".

Member Potter reviewed three letters (attached). One was for student to volunteer on local farms. Second letter requesting for wanted tools for the students which will is for local businesses and third letter to the local farmers donating corn for the festival but work directly with the Town Manager's Office. Also asking for produce and/or flowers/plants for the Agriculture Commission tent.

i. Visitor Comments: None

**5. Executive session**

- a. Personnel matter, in accordance with C.G.S. Section 118a (e)(1)
- b. Action to be taken if any

No discussion at this time concerning this matter.

**6. Adjournment**

Alternate Member Harrison moved, seconded by Member DeFrancesco to adjourn the meeting at 8:30 pm. The motion was carried unanimously.

Submitted by:

*Gina A. Cox*  
Sub-Recording Secretary