

North Branford Library Board
Minutes of Special Meeting
Held October 13, 2009 at Smith Library

Present: Marion Bradley, Chairperson
Carol Davidson, Vice-Chairperson
Suzanne Kolakowski, Treasurer
Bob Hull, Library Director
Betty Thomas, Recording Secretary

Absent: Carolyn Candelora, Secretary

1. Minutes of previous meeting (June 2, 2009)

Suzanne Kolakowski moved to approve the minutes of June 2, 2009 as presented. Carol Davidson seconded. Vote was unanimous.

2. Library Board Report – Carol Davidson said she had talked with Nancy DuBrule regarding that the work scheduled for a Saturday, October 17th or 24th, is in jeopardy due to the fact that helpers are needed and that plants and materials need to be ordered in advance. Bob said he would write a letter to Nancy authorizing her to order the plants and materials and action to make payment was taken.

ACTION: Carol Davidson motioned to appropriate \$750.00 from the landscaping budget to pay Nancy DuBrule for plants and materials. Marion Bradley seconded. The vote was unanimous.

3. Library Director's Report - September statistics show increases over the prior year and it is expected that circulation will increase about 1/3 when Atwater reopens. Bob's report showing the effects of library construction on library circulation was prepared to predict future circulation when the two expanded and renovated libraries are open. Recommendations for budget planning will be made at the next meeting. All agreed that circulation reports demonstrate proof of the need for two libraries, also the increased traffic shows that people love going to the library. It is especially noticeable in the children's department where more fathers are now enjoying time spent with their children. Bob commented on the generosity of the Rotary Club and The Friends. The Rotary Club is thinking about purchasing a computer preloaded with 37 math and reading development programs to be located in the children's department. It would not be internet accessible. He said if the Rotary Club could obtain a grant, it would cover 100% of the cost of that computer, otherwise the Rotary Club and the Library could split the cost 50/50. The Friends of North Branford Libraries has generously donated \$200 for a sign in the foyer and \$800 for a dvd projector to show movies and other presentations in the meeting rooms.

4. Atwater Library Construction

The work at Atwater is going well, no complications. Floors are being poured; the geothermal well drilling is to start soon as is the framing.

Review of bid alternates (adds and deducts) - Among the approved alternates are a turn-around driveway, new cupola, complete refurbishment of the old Atwater entrance and original cupola, stamped concrete sidewalks to the Historical Society, two benches, removal and replacement of the sixty-year-old windows with double pane windows, heated sidewalks near the foyer of the main entrance, vinyl wall covering rather than tile on most of the bathroom walls, higher quality counter tops, a slightly larger patio, a sidewalk extended to the paved parking area, replacement of the Atwater roof with imitation slate matching the original; removal of rotted dormers, custom-made hardwood shelves built to replicate the originals. A new driveway to the neighboring property from North Street will be provided by the Town. Yet to be approved is a sidewalk from North Street to the entrance (this is not part of the construction project), also a sidewalk extended to connect the Historical Society to the meeting room and, at Smith Library, the installation of automatic doors (an oversight).

The meeting adjourned at 2:30 p.m.