

North Branford Library Board
Minutes of the Special Meeting
Held September 11, 2008 at Atwater Library

Present: Marion Bradley, Chairperson
Carol Davidson, Vice Chairperson
Carolyn Candelora, Secretary
Suzanne Kolakowski, Treasurer
Bob Hull, Library Director
Betty Thomas, Recording Secretary

The meeting was called to order at 1:35 p.m.

1. Approval of Minutes
Carol Davidson motioned to approve the minutes of May 8, 2008. Suzanne Kolakowski seconded. Vote was in favor.
Suzanne Kolakowski motioned to approve the minutes of June 5, 2008. Carolyn Candelora seconded. Vote was in favor.
Suzanne Kolakowski motioned to approve the minutes of August 7, 2008 corrected to reflect that Bob said that wood framing is less expensive than metal. Carol Davidson seconded. Vote was in favor.
2. Library Board Report – none
3. Library Director's Report
Bob reported that Atwater's grandfather clock has been repaired by Mr. Clow and is in fine working order. His recent statistics report shows that Atwater is much busier now than when Smith was open. Marion expressed concern that the grant status had changed with the many changes made to the original plans. Bob said it had not, that North Branford never fell below the state standards and has not lost any grant dollars.
4. Library expansion/renovation
Status of project – Smith
Furnishings budget – Bob said that the furnishings list is not yet available from the architect. He explained that the board does not get to choose furnishings, that's up to the building committee which controls the building project. Suzanne wishes to see pictures of the chosen tables and chairs, even if they've been ordered.
ACTION: Suzanne Kolakowski motioned that Bob obtain pictures of the tables and chairs chosen for Smith Library. Carolyn Candelora seconded. The vote was unanimous.

Fundraising for landscaping – Bob said he has written articles for publication in The Sound and Totoket Times with respect to fundraising for the Smith landscaping project. He said the public and businesses are invited to donate for plantings approved by the architect. He showed the architect's grounds plan which shows selected species and specific donation amounts required for the various trees and plants. He said the library cannot accept plants, however he does have a complete landscaping contractor's purchased/planted price list.

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McDonald's grant – Since the library is a municipal agency and not a 501(c)(3) non-profit organization, it cannot apply for the grant. Bob is working with the Friends of North Branford Libraries which, upon verification of its non-profit status, can front the submission of the \$21,000 grant to the Ronald McDonald House Charities.

-Status of project – Atwater

Current plans for building – no changes. Bob said the board should let him know if there is interest in anything not yet seen with respect to any of the plans. Suzanne said she would like to see a full color drawing of the finished facade for Atwater.

Geothermal, solar and other green technologies – Bob said there are reimbursement possibilities.

5. Library trusts and other private funds use in building project discussion
Bob said that he plans to arrange with the town manager, also Marion Bradley, to discuss private funds to be used in the building project as added appropriations, not part of the \$9.5 million budget, therefore increasing the building budget. The board would like to be notified when the meeting with the town manager is scheduled.
6. Change in policy for children's library cards – Bob informed the board that a change reflects that a child can obtain a library card at age five rather than when he/she can write his/her name.

Note rescheduled dates & time: Tuesdays @ 1:30 p.m. on October 7, November 4 & December 2.

The meeting adjourned at 2:55 p.m.