

North Branford Library Board  
Minutes of the Special Meeting  
Held October 7, 2008 at Atwater Library

Present: Marion Bradley, Chairperson  
Carol Davidson, Vice Chairperson  
Carolyn Candelora, Secretary  
Suzanne Kolakowski, Treasurer  
Bob Hull, Library Director  
Betty Thomas, Recording Secretary

The meeting was called to order at 1:30 p.m.

1. Approval of Minutes  
Carolyn Candelora moved to approve the minutes of September 11, 2008. Carol Davidson seconded. Vote was unanimous.
2. Library Board Report – Carol Davidson reported that the main discussion of the building committee was currently on the furniture. Marion Bradley appointed Carolyn Candelora to the building committee to fill the vacancy.
3. Library Director's Report  
Bob reported that the children's language program including high school volunteers proved quite successful last year and is in its second year. He recently corresponded with TVES as arts coordinator.
4. Library expansion/renovation - Status of project – Smith  
--furnishings budget; --fundraising for landscaping; --McDonald's grant  
Bob said that chairs chosen by the building committee are in the middle price range and that a book of illustrations of the various furnishings will be kept at Atwater. He said that there has been a very good response to the articles on fundraising, also that the McDonald's grant is still being pursued.

Status of project – Atwater

--Current plans for building; --Geothermal, solar and other green technologies

Bob said a possible \$120,000 grant from UI for geo thermal technology is being explored.

5. Smith Library Trust – use in building project – motion for expenditure  
**ACTION: CAROLYN CANDELORA MOVED A RESOLUTION PROPOSING THE EXPENDITURE OF \$21,725.00 IN PRIVATE DONATIONS FOR ADDITIONS AND RENOVATIONS TO THE EDWARD SMITH LIBRARY.**

RESOLVED:

Section 1. The North Branford Library Board's purpose in this resolution is to assist the Town of North Branford in the expansion and renovation of the Edward Smith Library by purchasing necessary equipment and furnishings for the library

North Branford Library Board  
Minutes of the Special Meeting  
Held October 7, 2008 at Atwater Library

that are not currently included in the building project budget. Expected purchases include furniture and equipment for the library's Community Room and Seminar Room.

Section 2. According to the Code of the Town of North Branford, Chapter 64-9, expenditure of private funds such as trusts, bequests and donations must be proposed by the Library Board, approved by the Town Manager, certified by the Town Treasurer, and approved by the Town Council. This resolution is the first step in that process, leading to the expenditure of the above-referenced funds outside of the scope of the capital construction project.

**Section 3. The Library Board hereby proposes the expenditure of \$21,725.00 (twenty-one thousand seven hundred and twenty-five dollars) in private donations, for additions and renovations to the Edward Smith Library.**

Section 4. In recognition of a substantial anonymous memorial gift, included in the above-referenced funds, the Library Board intends to name the Smith Library's community room the Schafer Community Room, in memory of longtime Northford residents Shirley and Robbins Schafer.

Suzanne Kolakowski seconded. The vote was unanimous.

Bob stressed the fact that it should be noted that the principal of the trust is not being touched.

6. Other private funds – use in Smith building project – motion for expenditure

**ACTION: CAROL DAVIDSON MOVED A RESOLUTION PROPOSING THE EXPENDITURE OF \$5,000.00 IN UNEXPENDED AND UNENCUMBERED INCOME FROM THE EDWARD SMITH TRUST FOR ADDITIONS AND RENOVATIONS TO THE EDWARD SMITH LIBRARY.**

RESOLVED:

Section 1. The North Branford Library Board's purpose in this resolution is to assist the Town of North Branford in the expansion and renovation of the Edward Smith Library by purchasing necessary equipment and furnishings for the library that are not currently included in the building project budget. Expected purchases include public computers and items related to their use.

Section 2. According to the Code of the Town of North Branford, Chapter 64-9, expenditure of private funds such as trusts, bequests and donations must be

North Branford Library Board  
Minutes of the Special Meeting  
Held October 7, 2008 at Atwater Library

proposed by the Library Board, approved by the Town Manager, certified by the Town Treasurer, and approved by the Town Council. This resolution is the first step in that process, leading to the expenditure of the above-referenced funds outside the scope of the capital construction project.

**Section 3. The Library Board hereby proposes the expenditure of \$5,000.00 (five thousand dollars) in unexpended and unencumbered income from the Edward Smith Trust, for additions and renovations to the Edward Smith Library.**

Suzanne Kolakowski seconded. The vote was unanimous.

Bob stressed the fact that it should be noted that the principal of the trust is not being touched.

The meeting adjourned at 2:50 p.m.

**Note remaining 2008 meeting dates (rescheduled once again):  
Monday, November 10th at 1:30 p.m. & Tuesday, December 9<sup>th</sup> at 1:30 p.m.**