

Town of North Branford Assessor's Office

Office Property

Income and Expense Survey for Calendar Year 2010

Information provided is CONFIDENTIAL, in accordance with Connecticut Law.

Property Name (if applicable) _____
 Property Address _____
 Form Preparer/Position _____
 Telephone Number _____

| <u>General Description Information</u> | | | |
|--|--------------------------|---|---------------|
| (Please check applicable category and complete the related questions.) | | | |
| Property is totally owner-occupied | <input type="checkbox"/> | Occupied Area | _____ Sq. Ft. |
| Property is owner-occupied with tenants | <input type="checkbox"/> | Total Building Area | _____ Sq. Ft. |
| | | Owner-occupied Area | _____ Sq. Ft. |
| | | Tenant-occupied Area | _____ Sq. Ft. |
| Property is fully leased | <input type="checkbox"/> | Gross Leaseable Area ¹ (GLA) | _____ Sq. Ft. |
| | | Gross Building Area | _____ Sq. Ft. |
| Property is: | | Total Building Area | _____ Sq. Ft. |
| Vacant | <input type="checkbox"/> | Asking/List Price | \$ _____ |
| Available for Sale | <input type="checkbox"/> | Asking Rent | \$ _____ |
| Available for Rent | <input type="checkbox"/> | Please describe: | |
| Holding for Future Use | <input type="checkbox"/> | | |
| Parking Available: _____ (number of spaces) | | | |

Annual Operating Receipts

Base Rental Income ó minimum \$ _____
 Furnished Unfurnished

Additional Rental Incomes ó overages \$ _____
 Total Rent \$ _____

Other Income (Reimbursements for Tenants)

Common Area Charges \$ _____

Property Tax Reimbursement \$ _____

Insurance Reimbursement \$ _____

Utility Charge Reimbursement \$ _____

Total Operating Receipts \$ _____

Vacancy & Collection Loss (annualized): \$ _____

1 Total floor area designed for tenants' exclusive use for which tenants pay rent and which produces income.

